



Family–School Manual 2024-25 School Year

**Hamilton High School
6215 W. Warnimont Ave
Milwaukee, WI 53220
414-327-9300**

**Joe Ricciardi
Principal**



This manual is updated annually. You will find the most recent version on the Hamilton High School website at <https://schools.milwaukee.k12.wi.us/hamilton>.

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SECTION 1: INTRODUCTION

From the Principal

Dear Students and Families:

Welcome and thank you for choosing Hamilton High School. Please review this handbook because there is important information that you will need throughout the school year.

I would like to highlight some areas:

1. Please take time to review the school calendar.
2. Good attendance is crucial to success in school. Poor attendance and tardiness equal poor grades.
3. Every student must pay student fees. The fees are \$35.00 for all 9th, 10th, 11th and 12th grade students. Seniors have an additional fee of \$125. These fees should be paid ASAP.
4. Lunch hours are closed. Students must remain in the school building.
5. Transportation is provided to qualified students to and from school. Students must have their own transportation in case of early dismissal for personal reasons. **Bus tickets will not be provided by the school.**
6. All students are required to participate in state and district assessments. Please be prepared to do your very best on these tests. Results will be available to students and parents/ guardians.

I encourage all parents/ guardians to become involved in school through the School Engagement Council, Parent/ Teacher Conferences, Open House, school sponsored activities and a variety of sporting events throughout the year.

Have a great school year!

Mr. Ricciardi
Alexander Hamilton High School Principal

Assistant Principals

12th Grade	Mr. Jim Dawson
11th Grade	Mr. Francisco Paredones
10th Grade	Ms. Audrey Olscheske
9th Grade	Mr. Cesar Pequeno
Special Education Supervisor	Melissa Holwell

School's Mission, Vision, and Goals

Mission:

The mission for Alexander Hamilton High School is to provide a rigorous academic focus in a safe and positive environment.

Vision:

To cultivate a professional and collaborative environment that promotes high standards and a quality education for all students.

Staff Roster

Anderson	Elliott	Graves	Elexsis	Morgan	Jason	Serrano	Jose
Anderson	Keylon	Guehlstorf	Pamela	Moyle	Darlene	Simon	Chris
Anich	Sharon	Guzinski	Alexis	Mudgett	Diane	Smith	Mae
Astorga Velasquez	Alfredo	Guzinski	Carrie	Muhammad	Bramouse	Smoot	Lynn
Avila	Rosa Ana	Hagey	Tiffany	Mulkerrins	Claudia	Speights	Keondrae
Bast	Julie	Hartzheim	Jennifer	Ngeny	Daniel	Steiner	Pat
Beck	Sarah	Hawley	Ian	Nivia	Carlos	Steinhoff-Yarwood	Corinne
Beeson	Rebecca	Hayman	Cynthia	Olescheske	Audrey	Suvajac	Vanja
Bell	Pat	Held	Maya	Onalo	Selline	Svoboda	Bari
Betances	Sortibel	Hepburn Gray	Robert	Orwig	Eve	Teague	Brandon
Bingen	Luke	Hill	Robert	O'Shea	Megan	Thao	Xai
Blackmon	Maurice	Hoffman	Jeffrey	Pajot	John	Thomas	Craig
Bova Brown	Erica	Holwell	Melissa	Pape	Phil	Thomas	Lovie
Brazzoni	Armando	Huven (Fisher)	Laura	Papke	Tulita	Treviso	Alisa
Brieler	DreShawn	Jones	Brenda	Paqueno	Cesar	Tyler	Keelyn
Brokmeier	Kyle	Jordan Cafaro	Kara	Paredones	Francisco	Uvena	Maxwell
Brulon	Jim	Kazel	Charles	Parkinson	Craig	Vang	Matthew
Burnside	Vance	Kenny	Julie	Perez-Tiscarana	Karla	Vele	Shawn
Burt	Corey	Kozlicki	Daphne	Pfister	Nicholas	Waldoch	Sue
Cardona	Oliver	Krawczyk	Michelle	Phillips	Carla	Wallace	Stephanie
Cheriyalanthot	Janardhanan	Krueger	Carolyn	Phillips	Latoya	Welch	Maya
Chong	Yat Wai Gloria	Krull	Phillip	Plotter	Matt	Wember	Catherine
Cloyd	Tametra	Lampark	Gregory	Radzin	Monica	Williams	Latieha
Cohen-Dixon	Angela	Landgraf	Dionne	Ramirez	Maria	Wilson	Kelvin
Cramer	Bradley	Landingham Jr.	Will	Ramirez	Rommel	Winkler	Paul
Cruz	Lauren	Lawson	Danielle	Raner	Diane	Wojtal	Marty
D'Agostino	Karen	Leisher	Stephen	Reaves	Elisa	Fire Drill Information	
Dang	Paul	Lemmerman	Greg	Rhymes	Donovan	07/30/2024	
Dawson	James	Littlejohn	Abigail	Ricciardi	Joe	163 Staff	
Dix	Maya	Lussier	Danielle	Richardson	Lydia	2 Engineer	
Drena	Stephen	Magner	Timothy	Rodriguez	Emily	4 Cafe	
Eckdahl	April	Maldonado	Geraldine	Rosales	Lazaro	0 Student Teachers	
Ekeocha	Patrick	Marek	Ron	Ruiz	Angelo	169 Total Staff	
Eslami	Laila	Markowski	Tom	Salchert	Christopher	Support Staff	
Fellows	Jason	Mayer	Julie	Saldana	Samantha	Principal/Assistant Principals	
Fernandez	Martina	McCabe	Nicholas	Salinas	David	CHAs	
Fine	Kevin	Mendez	Maria	Sanchez	Angelica	Secretaries	
Fleissner	John	Meyer	Stephanie	Sanchez	Cynthia	Paraprofessionals	
Fosback	Kristin	Mital	Anupama	Santiago Espada	Melanie	School Safety	
Franklin	Bridgett	Molenda	Tami	Savage	Jaemine	VFZ	
Garcia	Anthony	Montgomery	Octavia	Schaap	Ellie	Long Term Substitute Teacher	

School Calendars/Events



**MILWAUKEE
PUBLIC SCHOOLS**

mpsmke.com

Switchboard
(414) 475-8393

2024–25 Districtwide Calendar

Aug. 27 Organization Day
Aug. 28–30 Professional Development Days
Sept. 2 Labor Day
Sept. 3 First Day of School – Students
Sept. 27 Professional Development Day
Oct. 18 Parent-Teacher Conference Day
Oct. 21 October Break
Nov. 5 Record (K–8) / Professional Development Day (HS)
Nov. 27–29 Thanksgiving Break
Dec. 23–31 Winter Break
Jan. 1 Winter Break
Jan. 2 Classes resume

Jan. 20 MLK Jr. Day
Jan. 24 Record (HS) / Professional Development Day (K–8)
Feb. 17 Mid-Semester Break
Feb. 18 Professional Development (HS) / Record Day (K–8)
Mar. 21 Parent-Teacher Conference Day
Mar. 24–28 Spring Break
April 18 April Break
May 26 Memorial Day
June 6 Record Day (K–8) / Professional Development Day (HS)
June 13 Last Day of School – Students
June 16 Record day (HS) / Professional Development Day (K–8)

Note: ACT testing dates to be determined.

July 2024

S	M	T	W	Th	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3

August 2024

S	M	T	W	Th	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

October 2024

S	M	T	W	Th	F	S
29	30	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

November 2024

S	M	T	W	Th	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4

January 2025

S	M	T	W	Th	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1

February 2025

S	M	T	W	Th	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

March 2025

S	M	T	W	Th	F	S
23	24	25	26	27	28	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

April 2025

S	M	T	W	Th	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

May 2025

S	M	T	W	Th	F	S
27	28	29	30	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	1	2	3	4	5

Red – First and last day of classes/classes resume for students – Staff and students report	Green – Teacher Organizational Day – Staff report and students do not report
Blue – Parent Teacher Conference Days – Staff and students do not report	Pink – Professional Development and Record Days – Most staff report and students do not report
Yellow – Staff and students do not report	

Calendar dates may change due to inclement weather, etc. Please stay in touch with your school for updates. Some teacher workdays are shaded. Individual schools may have additional non-attendance days which do not appear on this calendar. Also, methods and dates for distributing report cards may vary from school to school. STAFF: Refer to staff calendars for details on non-student attendance days.

06/01/2024

Assessment Calendar

Milwaukee Public Schools 2024-2025 Assessment Calendar (DRAFT)																
Assessment	Test Dates	Grade Level														
		K3	K4	K5	1	2	3	4	5	6	7	8	9	10	11	12
Brigance Screens III	September 3 - October 16	x	x	x												
ACT 20 Universal Reading Screener	*TBD (Fall, Winter, Spring)		x	x	x	x	x									
Star Math	*September 16 - October 4 January 27 - February 7 May 12 - May 23				x	x	x	x	x	x	x	x	x	x		
Star Reading	*September 16 - October 4 January 27 - February 7 May 12 - May 23							x	x	x	x	x	x	x		
Eighth Grade Writing	October											x				
NAEP Long-Term Trend (Select Schools)	October 7 - December 12 (Age 9) January 16 - March 14 (Age 13) March 17 - May 23 (Age 17)							x	x	x	x	x	x	x		
Gifted and Talented Screener	November					x										
ACCESS 2.0 for ELLs	December 2 - February 2			x	x	x	x	x	x	x	x	x	x	x	x	x
NAEP Field Test (Select Schools)	January 27 - March 7							x				x				x
ACT	March 12 District Test Date March 11 - April 18 Window															x
PreACT	April 8 District Test Date March 17 - April 25 Window												x	x		
DLM	March 17 - April 25							x	x	x	x	x	x	x	x	
Forward	March 17 - April 25							x	x	x	x	x	x	x		
Civics Test	Ongoing												x	x	x	x
*Dates to be finalized after Act 20 information is provided by DPI																
Updated 7/22/2024																

School Daily Schedule

Early Lunch	Middle Lunch	Late Lunch
Block 1/ACP 8:00 – 10:00	Block 1/ACP 8:00 – 10:00	Block 1/ACP 8:00 – 10:00
Early Lunch 10:05 – 10:35	Block 2 10:05 - 11:35	Block 2 10:05 – 11:35
Block 2 10:40 – 12:10	Middle Lunch 11:40-12:10	Block 3 11:40 – 1:10
Block 3 12:15 - 1:45	Block 3 12:15-1:45	Late Lunch 1:15 – 1:45
Block 4 1:50 - 3:25	Block 4 1:50 – 3:25	Block 4 1:50 – 3:25

Our school's procedures are, first and foremost, designed to ensure the safety and well-being of your

child/children. We need your cooperation, assistance, and support to ensure the safety of our students, especially during arrival and dismissal.

Student Entry Procedures

Students will enter through Door 1, proceed through the scans, and report directly to the cafeteria where they will receive breakfast. All students are eligible to receive a free breakfast. Students will be released from the cafeteria at 7:55 a.m. to begin their academic day.

Student Dismissal Procedures

Bus routes are established by the Department of Business and Transportation Services. Students receive notice of their bus assignments during the summer. Students who move during the school year should be referred to the office for a route adjustment. Teachers will be alerted regarding any changes in routes, and classroom records should then be updated to reflect the changes.

No students should be kept off the bus without a note from home or a telephone call from a parent. Students who miss the bus should be brought to the school office so that parents can be notified.

Bus tickets will NOT be provided by the school.

When the bell rings at 3:20 P.M., students will be dismissed from class to go to their assigned lockers and then leave the building.

Students have ten minutes to get to their assigned bus. Students **MUST** ride on their assigned busses; **riding on any other bus is illegal and may result in disciplinary action and losing bus privileges.**

Extended Learning Opportunities:

MPS offers a variety of extended learning opportunities that provide more time for academics and enrichment during and beyond the conventional school day. These programs offer learning and development experiences that enhance and complement the school curriculum. The extended learning opportunities programs include but are not limited to the following:

Alternative Education Programs

- Alternative diploma pathways

- Competency-based

- General Educational Development Program (GEDO #2)

- Wisconsin Challenge Academy

Summer Academy

- Free of charge for students who are city of Milwaukee residents

- Bilingual and English as a second language (ESL) services

- Elementary K5–grade 8

- Engaging academics and hands-on enrichment opportunities, including arts-integrated activities, field trips, and in-school programs with community partners

Extended School Year (ESY)

- Provided for children with special education needs

- Grade 8 Promotional Program

Intended to strengthen the academic and social skills of current grade 8 students transitioning to high school. Principal recommendation is required to participate in this program.

High school

Credit acceleration

Credit recovery

Community service/service-learning

Internships

Community Assessment and Training Program (CATP) and On-the-Job Training (OJT)

Middle School and Freshman Bridge Programs

Enrichment Camps and Adventures

Students in K5–grade 12 have the opportunity to pursue new interests and engage in hands-on experiences during the summer months and on non-school days.

To find more information about extended learning opportunities, please visit mpsmke.com/elo or call (414) 475-8238.

Parking

Parking guidelines:

- To ensure the safety of all students, please avoid double parking, which causes heavy traffic congestion and is unsafe.
- The school is not responsible if a parking ticket is issued to a parent.
- We need to respect the rights of neighbors and not park in front of their driveways.
- The school parking lot is restricted and not open to the public.

Student Attendance/Tardiness

Reference: *Parent/Student Handbook on Rights, Responsibilities, and Discipline*

Attendance is the most important factor that impacts student academic growth. Students are expected to be in school each day and on time for opening learning activities and instruction. Students arriving late must report to the main office for a for a tardy slip.

When a student is absent, parents must call the school attendance line at **327-9360** or send a written excuse within two days of the absence. Excessive absences and tardiness will result in a referral to the school social worker and may result in a referral to the district attorney, which could result in a court hearing and fines.

Students must attend the full school day. Appointments and vacations should be scheduled on non-school days as often as possible. In the event of a rare need to remove a child before the end of the school day, students must check out in the office by reporting to office personnel to sign out and meet the guardian who is approved to remove the child from school.

Transportation Policies

Walk-to-Stop Distance:

- Elementary school (K3, K4, and K5) – Riders will be picked up at the closest safe corner location to their residence and dropped off at that same location at the end of the school day.
- Elementary school (grades 1–8) – Riders may be required to walk up to a quarter mile to a corner stop.
- Middle school – Riders may be required to walk up to a half mile to a corner stop.
- High school – Riders may be required to walk up to one mile to a bus stop.

Assigned Bus Stops and Routes:

Students may board and leave only on the specified route and at the stop to which they are assigned.

Corner Stops:

Pick-up and drop-off sites for regular riders are at corner stops. Riders should be at their assigned corner stop **10** minutes prior to the scheduled pick-up time. A student should wait at least 10 minutes past the pick-up time before returning home to inquire about a late bus.

Inclement Weather:

Traffic delays are to be expected on days of inclement weather. Please be sure that your child is dressed appropriately.

Address Changes:

When a child moves and there is no existing bus service from the new address, every effort will be made to adjust the route to allow the child to continue at the present school. If the child attends elementary school, the new address must be in the same transportation region as the school of attendance in order for the child to receive transportation. Parents are reminded that it can take up to two weeks to adjust bus service. Parents should notify the child's school of the change of address before the move takes place.

SECTION 2: FAMILY ENGAGEMENT

MPS Family–School Partnership Pledge

MPS partners with families to support successful student academic and social outcomes.

The district will...	MPS families will...
Provide a safe environment that supports learning.	- Provide adequate space daily for learning. - Encourage their child to cooperate with the learning community.
Provide high-quality learning experiences.	- Encourage their child to do their best. - Engage their child in learning opportunities daily.
Provide student progress updates.	- Attend conferences as often as possible, at least once a year. - Communicate with school as needed, regarding student progress.
Provide resources and information.	Engage district in understanding the needs of families.
Provide information to families as frequently as possible and in ways that are accessible and understandable.	- Provide current contact information and alternate ways to notify families. - Communicate their ideas to MPS.

MPS Family and Community Engagement Framework

Families play a vital role in the education of their children. Milwaukee Public Schools provides tools for engagement between families and staff to be equal partners in supporting student achievement and school improvement. When families and schools work together, students are more successful and the entire community benefits. All schools are working to meet the Six Standards of Family and Community Engagement:



Family–School Compact (also referred to as School–Parent Compact)

Each Title I school jointly develops with parents a Family–School Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the way in which the school and parents will build and develop a partnership to help children achieve the state’s high standards. Parent coordinators should ensure that the school leader has this template available so that the school leader may create the Family–School Compact at the school’s annual Title I meeting or shortly after. This compact will serve as the school’s family and community engagement action plan for the year. A template, including detailed information on how to create and use this Family–School Compact, is available on mConnect at Departments > Strategic Partnerships and Customer Service > Family and Community Engagement.

SCHOOL RESPONSIBILITIES:

Hamilton High School will provide high quality curriculum and instruction by:

- **Implementing the district approved curriculum**
- **Implementing the “Framework for Teaching”**
- **Hiring and maintaining highly qualified teachers**
- **Providing ESL services as needed**
- **Implementing IEPs with fidelity**
- **Ongoing communication with parents regarding their child's progress**
- **Assure the safety of staff and students at all times**
- **Provide the necessary support to classroom teachers (materials, supplies, resources)**

Fall 2024 and Spring 2025 conferences will be held. Teachers will be prepared to discuss:

- **Grades**
- **Attendance**
- **Student achievement/progress**
- **Test scores**
- **Student behavior**
- **Suspension rate**
- **Special projects**
- **End of the year activities**

Administrators, counselors and school support staff will also be available to meet with parents.

PARENT RESPONSIBILITIES

As a PARENT/GUARDIAN, I will:

- **Promote prompt and regular school attendance.**
- **Provide the school with a written explanation for an absence or tardiness.**

- **Attend conferences and communicate with staff as needed.**
- **Sign and return letters, notes, and permission slips promptly.**
- **Encourage my child to read daily.**
- **Treat everyone I encounter at school with courtesy and respect.**
- **Monitor my child's school work to be sure it is completed and turned in on time.**
- **Refrain from using inappropriate language at school and when communicating with school personnel.**
- **Sign in and obtain a visitor's pass from the office when entering the building.**
- **Attend Parent/ Teacher conferences at least twice a year.**
- **Support the school by serving on the PTO, School Governance Council or by attending sporting or school sponsored events.**

Open House

Open house is held twice a year; dates and times will be announced.

Parent–Teacher Conferences

It is important that all parents/guardians attend parent–teacher conferences. Research indicates that parental involvement impacts and increases student achievement. Our school welcomes all parents to participate in parent–teacher conferences. These will be held in the fall and in the spring. Dates, times, and information will be announced.

Rights of Noncustodial Parents

If you are a noncustodial parent, you have the same rights to student records, progress reports, school mailings, school visits, and parent–teacher conferences as a custodial parent unless a court order restricts such rights. If a court order is in place, the custodial parent must provide a copy to the school principal. It is the responsibility of noncustodial parent, if desired, to give the school their address and contact information, to request to be consulted in matters regarding their child, and to be placed on school mailing lists. Only the custodial parent/legal guardian can remove a child from school or give permission for the child to be removed from school by another adult.

Rights of Foster Parents

As a foster parent, you have many of the same rights as biological parents or legal guardians for the duration of the child's placement in your home. In some cases, however, these rights are restricted by law. One such case is the authorization of an individualized education program (IEP) evaluation for the child. A foster parent cannot authorize an IEP evaluation unless all attempts to contact the biological parent or legal guardian have failed or the biological parents' rights have been terminated. In addition, foster parents generally cannot change a student's school placement. Contact the Department of Student Services for details.

Family Volunteers

Persons interested in volunteering are encouraged to follow the appropriate volunteer application process defined by the district. MPS defines a volunteer as a person who provides services on an ongoing or one-time basis. Persons looking to serve on an ongoing basis or for more than five hours a week or for an overnight field trip must complete an online volunteer application, pass a criminal background check (for those 18 years of age or older), submit proof of COVID-19 vaccination, and receive a volunteer assignment by the school administrator or parent coordinator. Persons looking to participate in a daytime field trip or other one-time activity must complete a volunteer waiver form. The online volunteer application and the volunteer waiver form are available on the MPS website under the **Families** tab > Volunteer.

School Engagement Council

The purpose of the School Engagement Council is to provide a forum for parents, teachers, community members, students, and principals to work together in providing continued analysis and improvement of

public-school policies, curriculum, and school improvement plan. The council's decision-making authority is advisory with respect to all duties, powers, and responsibilities, with the sole exception of the council's authority and responsibility to submit a signature page with its school's annual budget and the school's annual school improvement plan. Council participation is on a voluntary basis via a school-based election process. The council is not intended to replace a parent organization.

Bridgett Franklin is the Parent Coordinator and the head of the Student Engagement Council. She can be reached at 414-327-9441

Title I: District Advisory Council

In accordance with the Elementary and Secondary Education Act (Section 1118) and the Wisconsin Department of Public Instruction Title I Parent and Family Engagement guidelines, Milwaukee Public Schools established the District Advisory Council as a means to ensure the opportunity for parents of all students to share their ideas on the needs of children, assist in the planning and operation of Title I programs for children, and participate in evaluating the success of Title I efforts. Our school is required to have two parent delegates. If you are interested in representing our school in this area, please contact the school administrator or visit the MPS website under the **Families** tab > District Advisory Council for more information. The Department of Strategic Partnerships and Customer Service is responsible for the oversight of all District Advisory Council functions. Strategic Partnerships and Customer Service is in room 131 of the Central Services building.

Department of Student Services

Central Services, 5225 W. Vliet St., room 133, (414) 475-8448

Parent/Student Handbook on Rights, Responsibilities, and Discipline

The *Parent/Student Handbook on Rights, Responsibilities, and Discipline* will be sent home with students at the beginning of each school year. Handbooks are also available at each school, at Central Services, and on the MPS website under the **Families** tab > Parent/Student Handbooks. (mpsmke.com/rights)

Tips for Parents

- Make sure that your child is in school every day and on time. School starts at 8:00 a.m.
- Call the school at 414-327-9360 when your child is absent.
- Make sure that your child gets the proper amount of sleep every night.
- If your child brings a cold lunch, make sure that it is nutritional.
- Check your child's book bag every day.
- Read with your child or have your child read every day.
- Assist your child with homework/practice.
- Encourage your child to keep a writing journal.
- Attend fall and spring parent-teacher conferences.
- Make sure that your child stays to the end of every school day at 3:25 p.m. Every minute of instruction, from the start to the end of each school day, is important.
- Contact the teacher with academic concerns or recognized growth that you see.
- Provide your child with comments of encouragement regularly.
- Ensure that your child is dressed appropriately.
- Help in your child's classroom when you are able.
- Attend field trips when your schedule allows it.
- Be a part of the School Engagement Council and/or parent organization.

Handling of Discipline

In accordance with Administrative Policy 8.28: Student Discipline, administration must provide documentation of suspension prior to suspension beginning, and all efforts to contact the family must take

place. If your child has been suspended and you have not received documentation, please contact the school's administration.

If you have any concerns with how discipline is handled with your child after a behavior incident occurs, please contact school administration. If you are not satisfied with the school-based resolution, please contact mpsmke.com/parentconcerns.

Complaints/Disagreements with Schools

How to resolve regular education complaints/disagreements with schools: MPS wants to help parents and families find solutions when there is a problem or disagreement about their child's education. The process is called "dispute resolution." By working in partnership with your child's school, parents and school staff can quickly find solutions. All MPS staff members working on complaints are required to keep information confidential.

STEP 1	
<i>Where should I start my complaint?</i>	Contact the school principal or leader. You may make a verbal or written complaint. An attempt will be made to address the complaint within five business days. If the school leader cannot address the complaint within five days, the school leader should inform the parent and resolve the issue expeditiously.
STEP 2	
<i>What if I am not satisfied with the school-based resolution?</i>	You can file a complaint online at mpsmke.com/parentconcerns . Once filed, the complaint will be directed to a designated MPS employee who will investigate and follow up with the problem.
STEP 3	
<i>What if I am not satisfied with the resolution of my complaint by the school or other personnel?</i>	You can contact the Office of Board Governance with a written complaint at governance@milwaukee.k12.wi.us or call (414) 475-8284.

If a complaint has already had an attempted resolution at Steps 1 and 2 of this process, and now the complaint is with district policies, or a family member believes that policy has not been followed in the resolution, then the Office of Board Governance will route to applicable chief administrators in order to coordinate a response.

SECTION 3: CURRICULUM AND INSTRUCTION

Wisconsin Department of Public Instruction (DPI) Report Card for the School

Insert the current School DPI Report Card here.

School Improvement Plan (SIP)

A copy of the school's improvement plan can be requested from the school principal at any time.

Top Grade Completion

12th

High School Graduation Requirements

Graduation Requirements

Students must earn a minimum of 22 credits. Students may not receive credit for the same course more than once.

English/Language Arts 4.0

Mathematics (including courses at or above the level of Algebra 1) 3.0 **Science** (including content & laboratory studies for all three credits) 3.0 **Social Studies** 3.0

Physical Education (no more than 0.5 credit per school year) 1.5

Health 0.5

Fine Arts 1.0

Electives 6.0

World Language.....2.0

College-and-career-readiness coursework (from the following below).....1.0

Advanced Placement, Career Technical Education courses available in Career Clusters: Architecture and Construction, Arts, Business Management, Finance, Health Science, Manufacturing, Marketing, Technology, Engineering & Mathematics, or Project Lead The Way.

Also, all students must complete the Civics Test and one of the following experiences: Online Course, Community Service or Service Learning Project (Administrative Policy 7.37).

ACADEMICS

Honors/Advanced Placement

Honors classes at Hamilton High School give students the opportunity to enroll in challenging courses in preparation for college.

Advanced Placement (AP) classes are part of a nation-wide program that enable high school students to take college-level courses and exams while still in high school. Students may obtain college credit for completing these courses. Students have completed up to two semesters of college while attending Hamilton, saving time and money.

Courses are offered in the core subject areas of English, Math, Science, Social Studies, and Spanish.

Art

The Art Department provides opportunities to learn, experience, and explore the visual arts through a variety of disciplines: art production, history, criticism, aesthetics, and communication. Art experiences help to develop critical, analytical, and creative thinking skills. Courses include: Art Foundations, Cartooning, Clay Design, Drawing, Folk Art, Fiber and Fabrics, Painting, and Printmaking.

Business and Finance

Students in Business and Finance classes will develop skills in the following;

- finance
- accounting
- computer technology
- advertising
- competitive employability skills

An integrated curriculum will enable students to earn college credits. Internship training and jobsite problem solving will link school curriculum with practical experience, even offering the opportunity to work with Educators Credit Union that is onsite.

JROTC

The Junior Reserve Officers' Training Corps (JROTC) program is a demanding leadership program. This program teaches leadership, community service, and citizenship skills using the military structure as the foundation to practice these skills. This program offers activities at Hamilton through color guard, parades, drill teams, and award ceremonies.

Music

The Music Department provides opportunities for students to develop as musicians, performers, team members, and culturally responsive listeners. Courses include: Band, Music Appreciation and Orchestra.

Project Lead the Way

Hamilton High School offers 3 separate programs in PLTW Biomedical Sciences, which are Principles of Biomedical Sciences (PBS), Human Body Systems (HBS), and Hamilton's capstone class of Medical Interventions (MI). We also offer PLTW-Computer Science. All PLTW courses offer students real-world challenges and opportunities for solutions based designing.

Technology

The Technology program will offer experiences in design, production, storage, and retrieval of information using a variety of methods/modes. Experiences with photography, electronics and audio/visual communications will expand creative thinking and problem solving.

GED Option #2

The GED Options #2 program provides students, ages 17.5+ that are in their 4th year of high school or are between the ages of 18-20 with less than 14 credits and have a 9th grade reading level, the opportunity to earn a GED through an alternative education program. Students who successfully pass the four GED exams and other program requirements will receive a Hamilton High School diploma.

E2020 Credit Recovery

Hamilton's Credit Recovery Program provides Juniors and Seniors with the opportunity to obtain credit towards graduation. Students must attend regular day classes at Hamilton in addition to the Credit Recovery Program.

If you have questions about classes, graduation requirements or other educational opportunities. Please see your administrator or counselor.

Students need "whole child" support to become aware of the pathways to their careers of interest, they must be academically ready to follow those pathways, and they must be prepared with the life skills needed to navigate their chosen pathway. MPS coordinates available resources, including community organizations and postsecondary institutions, to support MPS faculty, families, and students in fostering a college-going culture. This department includes college and career planning, career and technical education, extended learning opportunities, and school counseling and academic planning. A listing of the current graduation requirements can be accessed on the MPS website at this link:

<https://mps.milwaukee.k12.wi.us/en/Students/Resources/Graduation-Requirements.htm>

Standards-Based Report Cards/Progress Reports

To ensure that parents/guardians are kept informed of their children's progress in school, elementary and K–grade 8 parents at Hamilton High School will receive three standards-based report cards and three interim progress reports. Students do not receive a letter grade for each subject but will be provided with marks that indicate levels of proficiency. Traditional middle and high school report cards will be distributed to parents/guardians at the snapshot date and end of each semester, based on each school's course schedule. High school report cards will include traditional letter grades and GPA.

Infinite Campus Parent/Infinite Campus Student apps are available for any smart device or personal computer, allowing full access to attendance, grades, schedules, report cards, transcripts, etc. Please contact the school's parent coordinator for assistance.

MPS continues to implement new, more rigorous standards for what every child should know and be able to do in each subject area and grade level.

The Standards-Based Report Card does the following:

- Provides accurate and meaningful information about a student's strengths, challenges, and performance
- Clarifies and reinforces consistent high expectations for students and schools
- Helps teachers, students, and families focus on standards throughout the year
- Provides specific feedback toward the standards
- Allows students, families, and teachers to work together to set meaningful goals for improvement
- Provides information about a student's work habits, behaviors, and efforts

Achieving these college- and career-ready standards requires continuous monitoring of progress and additional support targeted to those who need it.

School Homework Policy

Homework is an important part of the learning process that should be viewed as an opportunity for students to practice new skills and reinforce classroom lessons. Most homework is considered practice, which will not be graded. Instead, students will receive feedback that allows them to improve their skills before being graded. Some extended homework or projects may receive a grade or proficiency-level feedback.

Textbooks/Instructional Materials and Equipment

All students will be provided with the necessary textbooks/instructional materials by the school textbook coordinator. All issued textbooks and instructional materials must be returned undamaged at the end of the school year or at the time of withdrawal. Chromebooks may be provided to students to use during the school day and/or to take home to support instruction. Chromebooks will be assigned to an individual student in the same way as a textbook, and it is the responsibility of each individual student to care for and appropriately use the Chromebook during the school year. As with textbooks, Chromebooks should be returned undamaged to the school at the end of the school year.

Assessment

The MPS Strategic Assessment Systems measure progress toward college and career readiness through formative, interim, and summative measures. We believe in ethical use of assessments and data, decisions based on facts, collaboration, and connectivity between curriculum, assessment, instruction, and continuous improvement. We are committed to providing accurate, timely, and meaningful data that is easily accessible and user-friendly for educators, parents, and the community. More information is available for families about the assessments given at each grade level at this link:

<https://mps.milwaukee.k12.wi.us/en/Families/Education-Resources/Family-Academic-Resources.htm>

SECTION 4: MAINTAINING A SAFE SCHOOL ENVIRONMENT

Our school is committed to providing a safe and effective learning environment. The safety of all students, teachers, and staff at our school is of utmost importance. It is the expectation that all district and school rules and policies be followed.

The *MPS Parent/Student Handbook on Rights, Responsibilities, and Discipline* is sent home with each MPS student at the start of each school year and is also available online at mpsmke.com/rights. This handbook provides families with detailed information regarding the MPS discipline policy.

School Discipline Rules/Positive Behavioral Interventions and Supports (PBIS)

All students have the right to feel safe and the obligation to respect each other and all adults in and outside the school building. All students are expected to be at their best behavior in order to create a safe learning environment conducive to learning. Please contact your classroom teacher to learn about classroom-specific expectations, rules, and procedures.

Hamilton High School implements Positive Behavior Interventions and Supports (PBIS), for improving the school climate and increasing success for our students. . The PBIS model is used to achieve the common goal of creating a positive culture in our school through Safe, Respectful, and Responsible behaviors of staff, students and families.

The three school rules are: **Be Safe, Be Respectful, Be Responsible**. Throughout the year students will be taught these expectations as part of the curriculum. We will reward students to encourage and support positive behavior at school.

Lunch Behavior Expectations

- Lunch hours are closed campus for all students.
- Students must report to the cafeteria for their assigned lunch hour and eat their lunch there. A student ID card must be presented to enter the cafeteria.
- Outside food deliveries are not allowed. If students order food, it will be confiscated until the end of the day. No exceptions.
- *Students violating these procedures may face disciplinary action. Parental involvement will be necessary to correct violations.

Playground Behavior Expectations and Procedures

School Bus Behavior Expectations and Procedures

This information will give you a better understanding of what you as parents/guardians can do to help your child enjoy a safe bus ride to and from school.

Since the time before and after school is as crucial to your child's health and safety as the time during school, a safe bus ride is a key element of your child's education. A safe bus ride for your child is our main priority. However, we need your help. Parents, please review the following bus rules and safety guidelines with your child:

- Remain seated at all times.
- Follow any directions given by the school bus driver.
- Respect your neighbor (no fighting, pushing, or shoving).
- Never throw objects in the bus or out of the bus windows.
- Keep head, hands, and arms inside the bus at all times.
- Profanity is not allowed.

- No yelling or shouting (loud noises distract the driver).
- Respect your neighbor's property when waiting for the bus.

Bus Disciplinary Procedures:

Students who disobey bus rules will be subject to the same disciplinary actions as at school. If the student violates the bus rules, the driver will file a written report with your child's school. Parents will be notified when riders break the rules. A rider may have bus riding privileges suspended by school officials when the unacceptable behavior jeopardizes other passengers and the safe operation of the school bus.

School Bus Stops:

Parents/guardians should instruct their child not to cross the street diagonally or behind the bus. Parents picking up and/or dropping off students at the bus stop should park safely away from the stop but on the same side of the street as the bus stop to avoid the possibility of a student being hit by a vehicle while crossing the street. Parents should remind the child to stay out of the DANGER ZONE (*the area in front of the bus, area in back of the bus, and the area around the side of the bus where the driver is unable to see the child*).

As the child nears their corner or drop-off site, the child should begin to gather belongings and wait for the bus to come to a complete stop.

After leaving the bus, the child is to remain on the sidewalk until the bus pulls away. This allows the child to have an unobstructed view of any oncoming traffic. The child should then proceed directly to their residence.

Bus Accidents:

School bus transportation is the safest form of passenger transportation. Bus drivers are specially trained and licensed as school bus drivers. School buses are regularly inspected to ensure that each bus meets all safety standards. If your child is involved in an accident, your school will contact you within 24 hours of the accident. If your child complains of an injury, seek medical attention immediately.

Absence of a Responsible Person:

K3, K4, K5, and certain students with special needs must be received by a responsible person when they leave the school bus at the end of the day. If there is not a responsible person to receive the child, the bus company will attempt to contact the parent or guardian. If unsuccessful, the company will transport the child to the MPS Child Care Center at the MPS administration building, 5225 West Vliet Street. The Child Care phone number is (414) 475-8462. The parent will be required to pick up the child from that location. If a parent receives three *Absence of Responsible Person* notices in a year, bus service for that child may be cancelled.

Emergency Contact Information:

Bus companies may access the emergency contact information furnished to your child's school. This information is provided to them to help ensure the safe and timely return of children who may have become lost or confused. The bus companies are aware that any information they obtain is to be used only for that purpose and is to be treated in a highly confidential manner. Please be sure that this information is accurate and up to date. Notify your child's school of any changes.

Behavior Problems on Bus:

If you feel that your child's safety is being jeopardized by the behavior of other riders, you should contact your child's school.

Inappropriate Driver Behavior:

If you suspect that your child's bus driver is engaging in inappropriate behavior, you should first contact your child's bus company. If the problem continues, contact your child's school. If you notice a bus speeding or traveling in an unsafe manner, or the driver is talking on a cell phone, call Pupil Transportation Services at (414) 475-8922. Please note the name of the bus company, the bus number, and the time and location of the bus.

Driver/Parent/Student Conflict Prevention Tips:

Cooperation between parents and the bus driver will ensure a safe bus ride for all riders. Please follow these simple guidelines:

- Be at your child's stop on a regular basis and get to know the bus driver.
- Speak to the driver from the curb or sidewalk.
- Wait for all students to board before speaking to the driver.
- Do not board your child's bus unless authorized.
- Do not request route changes with the driver.
- Do not threaten the driver or other riders at the bus stop or on the bus.

Milwaukee County Transit System Bus Pass Distribution Procedures

Schools are responsible for the distribution of bus tickets and or assistance in troubleshooting issues related to MCTS card usage. Most schools utilize yellow school buses as the student's primary means to and from school. Schools do, however, utilize MCTS bus cards for as-needed situations that require emergency rides home or for transportation after school events. Only students eligible for transportation services according to school board policy are to be issued transportation bus cards.

SECTION 5: EXPECTATIONS

Our school is committed to providing a safe and effective learning environment. All students in the school must follow the Code of Conduct/Classroom Conduct and meet the following expectations:

Student Dress Code

District or school uniform should be worn with the exception of where a guardian or school has opted out of the district uniform policy. Each individual school will address inappropriate attire if it disrupts the teaching and learning of others.

School Uniform Policy

Beginning with the 2017–18 school year, MPS has required school uniforms across the district. This decision was made by the Milwaukee Board of School Directors to promote a positive school environment. School uniforms have a number of benefits:

- School uniforms reduce distractions and judgments based on appearance.
- Uniforms are affordable and save families money.
- Uniforms help students arrive at school feeling ready to learn.
- Some schools have selected additional school colors that may be worn. All clothing must be plain without any brand names, insignia, manufacturers' logos, or pictures visible except for a school logo.

Inappropriate Personal Property

Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others such as food, beverages, laser pointers, electronic and communication devices, all toys, games, cards, large amounts of money, and expensive jewelry and jackets should not be brought to school. The school is not responsible for any lost or stolen items.

Equipment from Home

All equipment needed for recess and physical education is furnished by the school district. Items such as balls, jump ropes, or other play equipment should not be brought to school and are not the responsibility of the school.

Cell Phones/Communication Devices

While on premises controlled by Milwaukee Public Schools, students are not allowed to activate, use, or display electronic communication devices, such as cell phones and pagers, for a purpose other than an approved educational purpose. Violation of this rule will result in discipline according to district policy.

Individual schools may implement a cell phone collection process at the beginning of each school day to ensure that devices are not used by students. This process is implemented to protect the learning environment. Schools that collect devices will secure the device during the school day and return devices in an orderly fashion at the end of each school day. If devices are activated, used, or displayed in violation of this policy, they will be confiscated. If a student activates, uses, or displays a communication device to endanger the physical safety or mental well-being of others, the student will be recommended for expulsion. This includes capturing, distributing, displaying, sharing, and posting inappropriate images that disrupt the learning environment.

In the event that communication devices are brought to school, the school and school district will not be financially responsible for lost or stolen items.

Telephone Calls for Students

It is the goal of our school to offer all students an environment of uninterrupted learning so that they can achieve academically. In order to protect learning, the school requests that if a parent/guardian needs to communicate with their child during the school day, they leave a message at the school office, which will convey the message to the student. If there is a home emergency, please ask to speak to an administrator.

Student IDs (Middle and High School)

Student Identification Cards

Every student enrolled at Hamilton must have a school picture I.D.

1. **I.D. cards must be brought to school daily.**
2. The student ID is necessary to maintain a safe environment, check out library materials, gain entry to the cafeteria, and identify students at school activities.
3. ID cards may be required to enter activities sponsored by the school (clubs, extracurricular groups, etc.) as authorized by the administration.
4. **ID cards are to be shown to any Hamilton staff member upon request with no argument or attitude.**
5. A fee of \$5.00 will be charged to replace lost ID cards. Students can pay the fee in the main office.

School Communication with Families/Family Newsletter

Our school believes that it is important to keep parents informed of school news, services, activities, and events. The school will send regular correspondence to families. Families should also subscribe to the quarterly district eNewsletter for families on the bottom of the MPS home page.

When parents/guardians wish to contact their child's teacher, please call the main office at 414-327-9300.

Parent/Guardian Concerns and Visiting Your Child's Classroom

Visitors are welcome in all MPS schools. *Because the safety of all children is important to us, MPS requires that all visitors do the following:*

- Use the designated main entrance
- Report to the office/security desk

- Show some form of identification
- Sign in on the MPS Visitor Record
- Wear/display the MPS Visitor Pass at all times while in the school
- Be escorted to the requested location
- Return the Visitor Pass to the office/security desk and sign out

Lack of cooperation may constitute trespassing.

Our school believes in assisting parents/guardians in resolving any concern they may have. A parent may come to the school office to express either verbal or written concerns.

SECTION 6: SCHOOL POLICIES AND PROCEDURES

Census Verification Report

The Census Verification Report has replaced the Emergency Contact Card. The Census Verification Report is used to verify that the current guardian, household, and non-household contact information is correct. It is also used to identify any person listed in the household or non-household who **should not** be able to pick up a student. The Census Verification Report also lists current health conditions that have been entered into the student record. The parent/guardian either verifies that the household, demographic, and health information is accurate or makes the appropriate changes and returns the Census Verification Form to the school. It is important to complete and return the Census Verification Form at the beginning of the school year. When there is a change of address, phone number, or guardian at any time during the school year, these changes should also be communicated to the school in a timely manner as well.

Breakfast and Lunch Procedures

All students are able to receive breakfast and lunch at no charge each day of the school year. However, if your child chooses not to participate in the meal program, they may bring a breakfast or lunch from home. Students are encouraged to bring nutritious foods such as fruits, vegetables, whole grains, etc.

Parents/guardians who want their child to be able to purchase additional milk or à la carte menu items to supplement the school meal or the meal from home may choose to set up an account at www.MyPaymentsPlus.com.

All schools have a closed campus for meal times. Students are not allowed to leave the building during their breakfast or lunch hour. Meal delivery services (DoorDash, Uber Eats, etc.) **are not allowed** for students during the school day. This includes meals ordered by parents/families for delivery to the school.

- Breakfast and Lunch hours are closed campus for all students.
- Students must report to the cafeteria for their assigned lunch hour and eat their lunch there. A student ID card must be presented to enter the cafeteria.
 - Outside food deliveries are not allowed. If students order food, it will be confiscated until the end of the day. No exceptions.
 - *Students violating these procedures may face disciplinary action. Parental involvement will be necessary to correct violations.

Field Trips

Field trips are an extension of units of study being taught by the teacher and become an essential part of the total learning experience for students. Field trips assist in the teaching and learning process and have learning objectives for these experiences. They are an important part of the student's education.

Our school encourages all students to participate. Parents/guardians must sign a permission form for each

field trip and return it to the classroom teacher. The signed form will be filed at the school.

Fundraisers

Fundraisers are conducted by our school and parent organization to raise money for the benefit of our students and school. Student participation is voluntary with parental permission. Students participating in sponsored fundraising activities are not allowed to be involved in door-to-door sales. Fundraising activities will not impose on instructional time during the regular school day.

School Supplies (Preschool–Grade 8)

All children need to be prepared with their school supplies on the first day of school. Each grade level has a special supplies list. Our school will distribute the school supplies list at the start of the school year. The list is also posted on the MPS website under the ***Families*** tab > Supply Lists. Please make sure to put your child's name on their supplies. Head Start students do not need supplies.

Emergency Drills

Our school will hold emergency drills on a regular basis. Fire drills and emergency lockdown drills are held once a month. Tornado drills are held once a year in April. Bus evacuation drills are held twice a year.

SECTION 7: EXTRACURRICULAR ACTIVITIES

Athletics

Athletics have a year-round importance at Hamilton because they keep students involved in school activities. They also keep students focused on “Team,” forming strong bonds and friendships with teammates. We offer a wide variety of interscholastic athletic teams for boys and girls. To represent Hamilton in any interscholastic competition, all athletes must meet the eligibility requirements as established by the MPS School Board and WIAA.

In order to be eligible to participate in interscholastic athletics, a student must meet the following criteria:

- Pass a minimum of 20 hours of weekly class work
- Earn a minimum 2.0 grade point average for the previous mark period
- Cannot fail two classes in a mark period
- Have all of the necessary forms on file in the Athletic Office
- Pay the standard \$30 athletic fee. Unless you are in football, soccer or baseball the athletic fee is \$40.
- Cash Only or mypaymentsplus.com.
- Receive a clearance slip from the Athletic Director, Ms. Kay Nichols

Fall Sports

Cheerleading	Cross Country (Boys/Girls)	Football	Soccer (Boys)
Tennis (Girls)	Swim/Diving (Girls)		
Volleyball (Girls)			

Winter Sports

Cheerleading	Basketball (Boys)
Basketball (Girls)	Swim/Diving (Boys)
Wrestling (Boys/Girls)	

Spring Sports

Baseball	Golf (Boys)
Soccer (Girls)	Softball (Girls)
Tennis (Boys)	Track (Boys/Girls)

Go to www.mpssports.net to check athletic schedules

Clubs

We encourage you to join one of the many clubs Hamilton has to offer:

DECA Mr. Gebert
Finance Club
JROTC Leadership/ Color Guard/ Drill Team
Latino Club
National Honor Society
Student Council
Asian Club
Yearbook

National Honor Society and Student Council all require applications and recommendations to participate. Selection is based on **grades, leadership, service, and character.**

Membership in the National Honor Society is based on the following criteria:

- Junior or Senior status (Sophomores are recruited in the spring)
- Cumulative GPA of 3.2
- Acceptable record of attendance, conduct and behavior
- Ability to recite the NHS pledge
- Commitment to support and/or attend all NHS functions.

Student Conduct and Activity Privileges Policy

All students are to conduct themselves in a manner that adds value to our school community. Students violate our school norms and expectations will forfeit their privilege to attend extra curricular school activities.

Students who are placed on the banned list may not participate in any school sponsored activities (including Homecoming and Prom) during the current semester until cleared by Administration. There are NO Exceptions.

Students will be placed on the Banned List for the following reasons:

1. Any student who chronically violates our Wildcat **PBIS** expectations (Administrative discretion):
 - Respectful
 - Responsible
 - Ready
2. Any student who has one or more suspensions during the first semester (Homecoming).
3. Any student who has two or more suspensions during the first and second semesters (Prom).
4. Any suspension for “fighting” will disqualify all students from Homecoming and Prom.
5. Any student who does not maintain at least 75% attendance for all classes throughout the year.
6. Any student who has excessive tardiness: (10+ homecoming) and 20+ (Prom).
7. Any student who is chronically hall-walking/sneaking into lunches.
8. Referrals: two or more referrals (Homecoming) and 5+ (Prom).
- 9.. Any student who has 2 or more of the following cell phone violations.
 - refusing to turn a cell phone in.
 - Sneaking a phone in the building
 - using a phone to interrupt instruction
10. Any student who is chronically disrespectful to staff (i.e. profanity, threats, or other aggressive behavior)

SECTION 8: NONDISCRIMINATION NOTICE

It is the policy of the Milwaukee Public Schools, as required by section 118.13, Wisconsin Statutes, that no person will be denied admission to any public school or be denied the benefits of, or be discriminated against in any curricular extracurricular, pupil services, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability), and the Americans with Disabilities Act of 1990 (disability).

The following individuals have been designated to handle inquiries regarding the nondiscrimination policies:

For section 118.13, Wisconsin Statutes, federal Title IX: Matthew Boswell, Senior Director, Department of Student Services, Room 133, Milwaukee Public Schools, 5225 W. Vliet St., P.O. Box 2181, Milwaukee, Wisconsin, 53201-2181.

For Section 504 of the Rehabilitation Act of 1973 (Section 504), federal Title II: Jessica Coyle, Section 504/ADA Coordinator, Department of Specialized Services, 6620 W. Capitol Dr., Milwaukee, Wisconsin, 53216, (414) 438-3677.

ASL: (414) 438-3458

SECTION 9: ATTACHMENT

Acknowledgment for the Family–School Compact and acknowledgement for the *Family–School Manual*

ACKNOWLEDGMENT FORM

The Family–School Compact (also referred to as School–Parent Compact)

In the school compact, families and school staff agree how to work together. Every Title I school must develop a Family–School Compact. The purpose of this agreement is to help parents and teachers come to a consensus on the responsibilities that impact student achievement. The underlying assumption is that a student’s academic success will improve when the home and school work together.

It is important that parents/guardians review and discuss the Family–School Compact with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

.....

We have reviewed and discussed the Family–School Compact with our child.

Student Name _____ Room # _____

Parent Signature _____ Date _____

Student Signature _____ Date _____

Family–School Manual

It is important that parents/guardians review and discuss the *Family–School Manual* with their child/children. We request that the parents/guardians and students sign and return the bottom portion of this form to the classroom teacher.

.....

We have reviewed and discussed the *Family–School Manual* and agree to follow all rules and expectations set by the school.

Student Name _____ Room # _____

Parent Signature _____ Date _____

Student Signature _____ Date _____