



**MILWAUKEE
PUBLIC SCHOOLS**

**Family–School Manual
2022–23 School Year**

Grant School

*2920 W. Grant Street
Milwaukee, WI 53215
414-902-8000
414-902-8015 fax
193@milwaukee.k12.wi.us*

Thomas Bruno
Principal

This manual is periodically updated. You will find the most recent version on the *Grant School* website at <http://mps.milwaukee.k12.wi.us/Schools/Grant-School.htm>.

Revised: 7/1/22

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SECTION 1: INTRODUCTION

Welcome to Milwaukee Public Schools

Hello Grant Families:

Welcome to the 2022–2023 school year! The Grant School staff is thrilled to work with you and our students this year. We are a school with a focus on academic excellence, character development, social emotional learning, and community involvement. We place a strong emphasis on high quality teaching practices, value the richness of our school’s diversity, and hold high academic and behavioral expectations for all. Grant is a school that embraces diversity and cultural awareness in our classrooms. During the school year our staff will provide research-based instructional practices and specialized curriculum designed to meet state standards and the individual learning needs of our students. In addition, our school provides learning experiences that include culturally responsive practices for all of our students. We believe there are enormous benefits of engaging and connecting all students with their backgrounds. It further aligns with our school motto: "Excellence is our Priority!"

We want all our students to feel connected and challenged in their daily learning. Students and parents must be active partners in the virtual learning process. Students, parents, staff and administration are accountable for their roles to see that our students successfully learn and develop. We will monitor and assess our progress during the school year while adjusting if necessary.

Our goal is to serve, support and exceed your expectations. From the moment a student enters kindergarten through 8th grade completion, our students will experience tremendous care and support along the way. We accomplish this with the support of our families and community to ensure their future success.

The support of our families, undoubtedly translates into increased levels of success for our students! I strongly encourage every family to get involved in a meaningful way in their child’s educational experience at Grant School. We welcome and need your involvement and support as we strive to help each child reach their fullest potential. We will do great things together as we work as one for the success of all our students.

Whether you are new to our school community or have a Grant history, we welcome you to this amazing place of learning and belonging. Please feel free to call us any time if we can assist with your child’s success at U.S. Grant School.

Respectfully,

Thomas Bruno

Principal

Lisa Napoli

Assistant Principal

School Mission, Vision, and Goals

The vision of Grant Elementary is to prepare our students to meet or exceed proficiency in state standards in all subject areas so they are successful in their future educational endeavors while becoming contributing members to society.

Our staff at U.S. Grant holds high expectations for individual achievement. Our student centered curriculum focuses on educating the whole child with an emphasis on learning by integrating technology in the areas of reading, language arts, science, social studies and mathematics. We provide experiences for children that motivate them to become better prepared to meet the demands of the 21st century. These experiences develop the child intellectually, socially, emotionally, and physically so they are able to make meaningful decisions in our society.

We have high expectations that our students will become strategic readers, critical thinkers, problem solvers, and be able to communicate in a variety of ways.

Staff Roster and Contact Information, including MPS email

Administration

Bruno, Thomas Office Principal
 Napoli, Lisa Office AP

Teacher Name

RM **GRADE**

Bieschke, Sarah 113 1st
 Carney, Jennifer 159 2nd
 Christopher, Corpella 105 K4
 Cira, Suzanne 135 2nd
 Clark, Susan SpEd
 Dainty, Bridgette 217 4th
 D'Amato, Lori 117 K5
 Dombroski, Timothy 205 6th
 Eisenman, Daniel 59 8th
 Elandt, Aimee 239 SpEd
 Felde, Carrie 251 5th
 Ferrito, Paulanne 217 5th
 Glock, Angela 151 K4
 Grudnowski, Heidi 233 3rd
 Hassman, Danielle 233 3rd
 Heigl, Savannah 05 Music
 Hilbert, Michele 213 4th
 Lampe, Kaytlin 219 3rd
 Klover, Craig 57 7th
 Knorr, Chelsey 17 Art
 Korpala, Suzanne 149 1st
 Kubiak, Mary 101 K5
 Lea, Lewis 201 6th
 Liebenstein, Judie 241 ESL
 McMaster, Rebecca Gym Gym
 Mitov, Allyn 239 SpEd
 Muehlius, Heatherlee 225 ESL
 Nogalski, Sara 139 3rd
 Poethig, Jennifer 60 8th
 Rickert, Heather 56/60 SpEd
 Saylor, Lisa 160 SpEd
 Siner, Jonquetta 56 SpEd
 Tesch, Ann 133 2nd
 Thoma, Allison 157 1st
 Wacker, Wayne 51 SpEd
 Walker, Dustine 58 7th

Secretaries

OPEN
 Garcia, Laura

RM

Office Secretary
 Office Secretary

Support Staff

Anoyiannakis, Katherine
 OPEN
 Hettiger, Emily
 Kazel, Melanie
 Oglesby, Katie
 Liva Kalve
 Schomisch, Candice
 Trzebiatowski, Kelly (M)
 Van Ess, Beth
 Wilbourne, Amy

RM

Spec
 229 Psychologist
 119 Nurse
 19 SSW
 156 Psychologist
 45 SST
 160 Speech
 21 SpEd Sup
 Lib Librarian
 204 Speech
 19 Guidance

Parent Coordinator

Dawabsheh, Amanda

Lib Parnt Coord

Paraprofessionals

Ashbeck, Cheri
 Canady, Takayla
 Carter, Tarsha
 Eviston Jahnke, Kerry
 Jacobson, Madeline
 Keizer, Jennifer
 Munoz, Teresa
 Miller, Thien Robert
 Santiago, Dawn M.

Para
 Para
 Para
 Para
 Para
 Para
 Para
 Para

Cafeteria

Bentley, Sheila

Manager

Engineer

Sims, Lamar

Engineer

School Calendars/Events



MILWAUKEE PUBLIC SCHOOLS

mpsmke.com

MPS Switchboard
(414) 475-8393

2021-22 Traditional Calendar

Aug 26	Organizational Day	Jan 17	MLK Jr. Day
Aug 27, 30-31	Professional Development Days	Feb 14	Mid-Semester break
Sept 1	Professional Development Day	Feb 15	Record Day
Sept 2	First Day of School – Students	March 18	Parent-Teacher Conference Day
Sept 6	Labor Day	March 28-31	Spring break
Oct 22	Parent-Teacher Conference Day	April 1	Spring break
Oct 25	October break	April 5	Professional Development Day
Nov 15	Record Day	April 15, 18	April break
Nov 24, 26	Thanksgiving break	May 27	Memorial Day break
Nov 25	Thanksgiving Day	May 30	Memorial Day
Dec 23	Professional Development Day	June 6	Record Day
Dec 24, 27-31	Winter break	June 15	Last Day of School – Students
Jan 3	Winter break	June 16	Professional Development Day

■ Pink – Professional Development and Record Days – Most staff report and students do not report
■ Yellow – Staff and students do not report
■ Blue – Parent Teacher Conference Days – Staff and students do not report
■ Red – First and last day of classes for students – Staff and students report
■ Green – Teacher Organizational Day – Staff report and students do not report



Achieve today. Succeed tomorrow.

July 2021	August 2021	September 2021																																																																																																																															
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Calendar dates may change due to inclement weather, etc. Please stay in touch with your school for updates. Some teacher workdays are shaded. Individual schools may have additional non-attendance days which do not appear on this calendar. Also, methods and dates for distributing report cards may vary from school to school. STAFF: Refer to staff calendars for details on non-student attendance days.

2021-2022 Assessment Calendar Traditional Calendar School

Month	Assessment	Grades	Traditional Calendar Dates
Ongoing	Civics	9-12	Determined by schools
September	Reading Readiness	K4-K5	9/13/2021 - 10/8/2021
	STAR	1-10	9/13/2021 -10/1/2021
October	Reading Readiness	K4-K5	9/13/2021 - 10/8/2021
	STAR	1-10	9/13/2021 -10/1/2021
	8th Grade Writing	8	10/4/2021 - 10/29/2021
November	CogAT Screener	2 & 3	11/1/2021 - 11/23/2021
	CogAT Post Screener (select students)	2 & 3	11/1/2021 - 12/22/2021
December	ACCESS for ELLs	K5-12	12/1/2021 - 1/28/2022
	CogAT Post Screener (select students)	2 & 3	11/1/2021 - 12/22/2021
January	ACCESS for ELLs	K5-12	12/1/2021 - 1/28/2022
	NAEP (selected schools)	4 & 8	Schools are assigned specific dates
	STAR	1-10	1/10/2022 - 1/28/2022
February	NAEP (selected schools)	4 & 8	Schools are assigned specific dates
March	ACT test window 1	11	3/8/2022-3/10/2022 & 3/15/2022-3/17/2022
	ACT test window 1 w/ accommodations	11	3/8/2022-3/11/2022 & 3/14/2022-3/18/2022
	ACT test window 2	11	3/22/2022-3/24/2022 & 3/29/2022-3/31/2022
	ACT test window 2 w/ accommodations	11	3/22/2022-3/25/2022 & 3/28/2022-4/1/2022
	Dynamic Learning Maps (DLM)	3-11	3/21/2022 - 4/29/2022
	NAEP (selected schools)	4 & 8	Schools are assigned specific dates
	WI Forward Exam	3-8, 10	3/21/2022 - 4/29/2022
April	ACT test window 2 w/ accommodations	11	3/22/2022-3/25/2022 & 3/28/2022-4/1/2022
	ACT test window 3	11	4/12/2022-4/14/2022 & 4/19/2022-4/21/2022
	ACT test window 3 w/ accommodations	11	4/12/2022-4/15/2022 & 4/18/2022-4/22/2022
	ACT Aspire	9-10	4/4/2022 - 5/4/2022
	Dynamic Learning Maps (DLM)	3-11	3/21/2022 - 4/29/2022
	Reading Readiness	K4-K5	4/4/2022 - 5/6/2022
	WI Forward Exam	3-8, 10	3/21/2022 - 4/29/2022
May	ACT Aspire	9-10	4/4/2022 - 5/4/2022
	Reading Readiness	K4-K5	4/4/2022 - 5/6/2022
	STAR	1-10	5/2/2022 - 5/20/2022
TBD	Early Childhood Screener	K3-K5	TBD

* Updated 7/14/2021

School Daily Schedule

School Hours

7:00 a.m. Office Opens

7:20 a.m. Warning Bell

7:25 a.m. Start of student day

2:25 p.m. End of Student Day - Dismissal

CAMP

2:25 p.m. After school CAMP- 2:25 p.m. – 5:30 p.m.

Our school's procedures are, first and foremost, designed to ensure the safety and well-being of your child/children. We need your cooperation, assistance, and support to ensure the safety of our students, especially during arrival and dismissal.

Student Entry Procedures

The school day starts at **7:25 am**. Supervision of the playground begins at 7:00 a.m. For your children's safety, they should not arrive prior to that time. The school hours are 7:25 a.m.– 2:25 p.m. All students must be in their classrooms ready to learn by 7:25 AM. When students arrive late, it impacts their ability to learn and disrupts the class. Students may not be dropped off before 7:00 a.m. When students arrive after 7:00 a.m., they must stay on the playground where they can be safely supervised by our staff. Classrooms are assigned locations on the playground to lineup at the beginning of the school day.

Student Dismissal Procedures

The school day ends for students at **2:25 p.m.**

If you walk home with your child(ren) please wait on the playground outside by the front doors for your child. K4 through 5th grades will exit the building through the front doors on Grant Street. Middle School students will exit on the west side of the building on 30th Street. Stay away from the doors so that children are able to pass through and out of the building. Please remember that pets, bicycles, roller-skates and skateboards are not allowed on the playground. Children may not play on the equipment after school unless they are supervised by their parents. If students are waiting to be picked up, they **MUST** wait on the playground in the front by the Grant Street doors.

If you need to pick up your child early, you must come into the building, sign in at the front desk, and report to the office. Your child will be called from the classroom. You must sign out your child in the office. Use the sign out sheets provided on the counter. Please don't be offended if we ask for identification. This is done for your child's protection. Please pick-up your child early only when it is absolutely necessary. Please pick-up your child(ren) on time. We do not have staff members that stay after school to supervise your children. The alternative to keep your child(ren) after school is to enroll them at CAMP, the afterschool program.

Before- and After-School Programs

After-school programs provide students with a safe, supportive environment during out-of-school time. These programs offer engaging academic and recreational enrichment activities, homework assistance, and exposure to STEM (science, technology, engineering, math) programming, reading enrichment, art, music, and dance. Students are also given healthy snacks and meals.

Child Care Camp

In partnership with the Department of Recreation and Community Services, our school offers an after-school Child Care Camp. The program includes homework help, academic enrichment activities, arts and crafts, sports, games, and more. After-school activities provide students with a safe place to learn, play, develop creatively, and build strong bodies. A fee is charged for camp participation. Parents who are

authorized for Wisconsin Shares can designate the school's Child Care Camp as a childcare provider. To become authorized for Wisconsin Shares, parents may apply online or go to their local income maintenance agency. Students must be registered by a parent/guardian to participate in the Child Care Camp program. Please contact Jennifer Keizer, camp director, at 414- 902-8055 or the main office at 414-902-8000 for more information.

Extended Learning Opportunities

MPS offers a variety of extended learning opportunities (ELO) that provide more time for academics and enrichment during and beyond the conventional school day. These programs offer learning and development experiences that enhance and complement the school curriculum. The ELO programs include but are not limited to the following:

- Alternative Education Programs
 - Alternative diploma pathways:
 - Competency-Based Program
 - General Educational Development Program (GEDO #2)
 - Wisconsin Challenge Academy
- High School Opportunities
 - Credit acceleration
 - Credit recovery
 - Community service/service-learning
- Middle School Bridge and Freshman Bridge Programs
- Summer Academy
 - Free of charge for students who are city of Milwaukee residents
 - Bilingual and English as a second language services provided
 - Elementary K5–grade 8:
 - Engaging academics and hands-on enrichment opportunities, including arts-integrated activities, field trips, and in-school programs with community partners
 - Extended School Year:
 - Provided for children with special education needs
 - Grade 8 Promotional Program:
 - Intended to strengthen the academic and social skills of current grade 8 students transitioning to high school; principal recommendation is required to participate in this program
 - Enrichment Camps and Adventures:
 - Students in K5–grade 12 can pursue new interests and engage in hands-on experiences during the summer months and non-school days

To find more information about extended learning opportunities, please visit mpsmke.com/elo or call (414) 475-8238.

Parking

Parking guidelines:

- To ensure the safety of all students, please avoid double parking, which causes heavy traffic congestion and is unsafe.
- The school is not responsible if a parking ticket is issued to a parent.
- We need to respect the rights of neighbors and not park in front of their driveways.
- The school parking lot is restricted and is not open to the public.

The front of the school building, on Grant Street, is the bus-loading zone and is strictly a “no parking zone.” Parents who are dropping off their child(ren) by car, need to use either the 29th or 30th Streets.

Car Rider Pick Up / Drop Off

Parents utilizing this option must remain in their cars. Students can be dropped-off and/or picked-up on either 29th or 30th Streets. Please determine and speak with your child regarding which street you will use for pick-up and drop-off. Ask your child to be present at this location on time so that you make parking space available for other cars so cars move along in a safe and orderly manner. Parents should not use Grant Street in front of the building to drop off/pick up students during the arrival and dismissal time. Buses park and pull on Grant Street at the before and after school. Parents should not ask their children to cross Gant Street when there is heavy traffic. We are committed to helping you drop off and pick up your children in a safe and orderly manner. Your children's safety is our primary concern. We are asking for your patience and cooperation in maintaining a safe environment for all children.

The designated teacher/staff parking is located in the back of the building. These parking areas are for teachers and staff only.

Student Attendance/Tardiness

Reference: *Parent/Student Handbook on Rights, Responsibilities, and Discipline*

Attendance is the most important factor that impacts student academic growth. Students are expected to be in school each day and on time for opening learning activities and instruction. Students arriving late must report the main office at Grant School for a tardy slip.

When a student is absent, parents must call the school attendance line at: **902-8060** and send a written excuse within two days of the absence. Excessive absences and tardiness will result in an immediate referral to the school social worker and eventually a referral to the District Attorney, which could result in a court hearing and fines.

Students must attend the full school day. Appointments and vacations should be scheduled on non-school days as often as possible. In the event of a rare need to remove a child before the end of the school day, students must check out in the office by reporting to **Grant School Secretary** to sign out and meet the guardian who is approved to remove the child from school.

Transportation Policies

Walk-to-Stop Distance

- Elementary school (K3, K4, and K5): Riders will be picked up at the safe corner location closest to their residence and dropped off at that same location at the end of the school day.
- Elementary school (grades 1–8): Riders may be required to walk up to a quarter mile to a corner stop.
- Middle school: Riders may be required to walk up to a half mile to a corner stop.
- High school: Riders may be required to walk up to one mile to a bus stop.

Assigned Bus Stops and Routes

Students may board and leave only on the specified route and at the stop to which they are assigned.

Corner Stops

Pickup and drop-off sites for regular riders are at corner stops. Riders should be at their assigned corner stop **10** minutes prior to the scheduled pickup time. A student should wait at least 10 minutes past the pickup time before returning home to enquire about a late bus.

Inclement Weather

Traffic delays are to be expected on days with inclement weather. Please be sure that your child is dressed appropriately.

Address Changes

When a child moves and there is no existing bus service from the new address, every effort will be made to adjust the route to allow the child to continue at the present school. If the child attends elementary

school, the new address must be in the same transportation region as the school of attendance in order for the child to receive transportation. Parents are reminded that it can take up to two weeks to adjust bus service. Parents should notify the child's school of the change of address before the move takes place.

SECTION 2: FAMILY ENGAGEMENT

MPS Family–School Partnership Pledge

MPS partners with families to support successful student academic and social outcomes.

The district will...	MPS families will...
<ul style="list-style-type: none"> Provide a safe environment that supports learning. 	<ul style="list-style-type: none"> Provide adequate space daily for learning. Encourage their child to cooperate with the learning community.
<ul style="list-style-type: none"> Provide high-quality learning experiences. 	<ul style="list-style-type: none"> Encourage their child to do their best. Engage their child in learning opportunities daily.
<ul style="list-style-type: none"> Provide student progress updates. 	<ul style="list-style-type: none"> Attend conferences as often as possible, at least once a year. Communicate with school as needed, regarding student progress.
<ul style="list-style-type: none"> Provide resources and information. 	<ul style="list-style-type: none"> Engage district in understanding the needs of families.
<ul style="list-style-type: none"> Provide information to families as frequently as possible and in ways that are accessible and understandable. 	<ul style="list-style-type: none"> Provide current contact information and alternate ways to notify families. Communicate their ideas to MPS.

MPS Family and Community Engagement Framework

Families play a vital role in the education of their children. Milwaukee Public Schools provides tools for engagement between families and staff to be equal partners in supporting student achievement and school improvement. When families and schools work together, students are more successful and the entire community benefits. All schools are working to meet the Six Standards of Family and Community Engagement:



Family–School Compact

Each Title I school jointly develops with parents a Family–School Compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the way in which the school and parents will build and develop a partnership to help children achieve the state’s high standards. Parent coordinators should ensure that the school leader has this template available so that the school leader may create the Family–School Compact at the school’s annual Title I meeting or shortly thereafter. This compact will serve as the school’s family and community engagement action plan for the year. Each school will create a school-specific agreement based on the district agreement in the template.

Our school and the families of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outlines how the families, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State’s high standards.

It is the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the challenging State academic standards. It is the parent’s responsibility to support their children’s learning. For each to do these things, the school and families must have strong, ongoing communication and work to be equal partners in supporting student success. The MPS Family and Community Engagement Framework includes six standards that when met, allow for this partnership to flourish. The following compact will serve as our action plan around family and community engagement for this school year.

SCHOOL RESPONSIBILITIES:

We, as school staff, will support families by working to meet the MPS standards of family and community engagement so we can partner to support student learning. We will implement the following strategies to achieve each standard this year.

Our school and the families of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA), agree that this compact outline how the families, the entire school staff, and the students will share the responsibility for improved student academic achievement and how the school and parents will build and develop a partnership that will help children achieve the State’s high standards.

It is the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the challenging State academic standards. It is the parent’s responsibility to support their children’s learning. For each to do these things, the school and families must have strong, ongoing communication and work to be equal partners in supporting student success. The MPS Family and Community Engagement Framework includes six standards that when met, allow for this partnership to flourish. The following compact will serve as our action plan around family and community engagement for this school year.

Our school will be a welcoming and culturally relevant environment:

- Our Parent Coordinator, Mrs. Dawabsheh, is available for questions, connecting families to resources, etc.
 - (414) 902-8036
 - dawabsak@milwaukee.k12.wi.us
- Grant School’s Parent Center is located in the Library.
- Parent Coordinators serve as a resource for all families, including immigrants and refugees. We are happy to help you, regardless of your immigration status or language background.

- Mrs. Dawabsheh is available to connect families to community partners to provide resources for jobs, education, healthcare, food and clothing assistance, etc.

Our school will be connected to the community:

- Grant School Website - <https://www5.milwaukee.k12.wi.us/school/grant/>
- Community Partnerships – We are proud to work with:
 - Literacy Services of Wisconsin
 - VIA-CDC (formerly Layton Boulevard West Neighbors)
 - International Institute of Wisconsin
 - Rohingya American Society
 - Burmese Rohingya Community of Wisconsin
 - Junior Achievement
- Please see Mrs. Dawabsheh with questions about community resources and partnerships.

Our school will have the tools and knowledge needed to build relationships with families and the community:

- School Engagement Council (SEC):
 - Meets the second Wednesday of every month of the school year, 3:00-4:00pm
 - Title I requires SECs to have at least 51% family and community representation – Grant School currently has 60%
- Communication
 - Family members are welcome at our school. *To best facilitate class schedules and building security, we will require an appointment be set between the family and the child's teacher.*
 - Email, phone calls, and texts are frequently utilized by teachers to communicate with their students' families. Please update the main office of any phone, email, or address changes.
- Upcoming Events at Grant School:
 - Parent-Teacher Conferences (fall) – October 13 and 18, 3:30-7:15pm
 - Parent-Teacher Conferences (spring) – March 9 and 14, 3:30-7:15pm
 - Spring Open House – date TBD

PARENT AND FAMILY RESPONSIBILITIES:

We, as families, will support students and school staff by working to meet the MPS standards of family and community engagement to partner and support student learning. We will implement the following strategies to reach parents and families this year.

Our families will have the tools and knowledge needed to be active in our child's education.

- Families interested in utilizing Parent Portal are encouraged to reach out to Ms. Wilbourne, our guidance counselor.
 - (414) 902-8032
 - wilbouae@milwaukee.k12.wi.us
- Parent Teacher Conferences
 - **Fall** – October 13 and 18, 3:30-7:15pm
 - **Spring** – March 9 and 14, 3:30-7:15pm
- Report Cards
 - #1 – December 1

- #2 – March 1
- #3 – June 18
- You can communicate directly with your child’s teacher by email, phone, text, Remind app, Class Dojo, or any other format the teacher has made available for you.

Our families will have opportunities to build peer networks.

- دوستان افغان - Doostan Afghan (Afghan Friends) – Family-Led Organization for recently-arrived Afghan refugees
- Please reach out the Mrs. Dawabsheh for any ideas regarding other family groups.

Our families will have avenues to serve as leaders.

- School Engagement Council – family representatives are welcome!
- District Advisory Council – family representatives are always very helpful to have to represent Grant School’s and families’ interests at the district level!
- There are many opportunities to volunteer at Grant School. No matter what skills or English level you have, you can help! Please contact Mrs. Dawabsheh for information about volunteering, including on the SEC or DAC.

STUDENT RESPONSIBILITIES

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- Do my homework every day and ask for help when I need it.
- Read at least 30 minutes every day outside of school time.
- Give my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.
- Maintain at least 95% attendance and arrive on time.

Open House

Open house is held twice a year; dates and times will be announced. The first Open House will be held on **September 1, 2022** between **5:00 – 7:30 p.m.** The second semester Open House date and times will be communicated to parents and students through the website, newsletter and alert message.

Spring Open House: May 11, 2023. 5:00 – 7:30 pm.

Parent–Teacher Conferences

It is important that all parents/guardians attend parent–teacher conferences. Research indicates that parental involvement impacts and increases student achievement. Our school welcomes all parents to participate in parent–teacher conferences. These will be held in the fall and in the spring. Dates, times, and information will be announced.

FALL Parent Teacher Conferences:

TH October 13, 2022 3:30-7:15

TU October 18, 2022 3:30-7:15

SPRING Parent Teacher Conferences:

TH March 9, 2023 3:30-7:15

TU March 14, 2023 3:30-7:15

Rights of Noncustodial Parents

If you are a noncustodial parent, you have the same rights to student records, progress reports, school mailings, school visits, and parent–teacher conferences as a custodial parent unless a court order restricts such rights. If a court order is in place, the custodial parent must provide a copy to the school principal. It is the responsibility of a noncustodial parent, if desired, to give the school their address and contact information, request to be consulted about matters regarding their child, and be placed on school mailing lists. Only the custodial parent/legal guardian can remove a child from school or give permission for the child to be removed from school by another adult.

Rights of Foster Parents

As a foster parent, you have many of the same rights as biological parents or legal guardians for the duration of the child’s placement in your home. In some cases, however, these rights are restricted by law. One such case is the authorization of an individualized education program (IEP) evaluation for the child. A foster parent cannot authorize an IEP evaluation unless all attempts to contact the biological parent or legal guardian have failed or the biological parents’ rights have been terminated. In addition, foster parents generally cannot change a student’s school placement. Contact the Department of Student Services at (414) 475-8448 for details.

Family Volunteers

Persons interested in volunteering are encouraged to follow the appropriate volunteer application process defined by the district. MPS defines a volunteer as a person who provides services on either an ongoing or one-time basis. Persons looking to serve on an ongoing basis or for more than five hours a week or for an overnight field trip must complete an online volunteer application, pass a criminal background check (for those 18 years of age or older), submit proof of COVID-19 vaccination, and receive a volunteer assignment by the school administrator or parent coordinator. Persons looking to participate in a daytime field trip or other one-time activity must complete a volunteer waiver form. [The online volunteer application and the volunteer waiver form are available on the MPS Volunteer Application Process page.](#)

School Engagement Council

The purpose of the School Engagement Council is to provide a forum for parents, teachers, community members, students, and principals to work together in providing continued analysis and improvement of public-school policies, curriculum, and the school improvement plan. The council’s decision-making authority is advisory with respect to all duties, powers, and responsibilities, with the sole exception of the council’s authority and responsibility to submit a signature page with its school’s annual budget and the school’s annual school improvement plan. Council participation is on a voluntary basis via a school-based election process. The council is not intended to replace a parent organization.

School Engagement Council Members:

Thomas Bruno – Principal
Amanda Dawabsheh – Parent Coordinator
Suzanne Korpala – Staff Representative
Kerry Eviston-Jahnke – Staff Representative
Italia Peralta – Family Representative
Open – Student Representative
Jim Van Acker – Community Representative
Kevin Solis - Community Representative

Title I: District Advisory Council

In accordance with the Elementary and Secondary Education Act (Section 1118) and the Wisconsin Department of Public Instruction Title I Parental Involvement Guidelines, Milwaukee Public Schools established the District Advisory Council as a means to ensure the opportunity for parents of all students to share their ideas on the needs of children, assist in the planning and operation of Title I programs for children, and participate in evaluating the success of Title I efforts. Our school is required to have two parent delegates. If you are interested in representing our school in this area, please contact the school

administrator or visit the [District Advisory Council page](#) for more information. The Department of Strategic Partnerships and Customer Service in room 131 of the Central Services building is responsible for the oversight of all District Advisory Council functions.

Grant Family Space

Grant family center is located in the school library. Our parent coordinator, Ms. Amanda Dawabsheh, is available from 7:15 am – 3:15 pm. The phone number is 414-902-8036.

Department of Student Services

Central Services, 5225 West Vliet Street, Room 133, (414) 475-8448

Parent/Student Handbook on Rights, Responsibilities, and Discipline

The *Parent/Student Handbook on Rights, Responsibilities, and Discipline* is sent home with students at the beginning of each school year. [The handbook is available on the Handbooks and Discipline page](#) as well as at Central Services and at each school.

Tips for Parents

- Make sure that your child is in school every day and on time; school starts at **7:25** a.m.
- Call the school at **414-902-8060** when your child is absent.
- Make sure that your child gets the proper amount of sleep every night.
- If your child brings a cold lunch, make sure that it is nutritional.
- Check your child's book bag every day.
- Read with your child or have your child read every day.
- Assist your child with homework/practice.
- Encourage your child to keep a writing journal.
- Attend fall and spring parent–teacher conferences.
- Make sure that your child stays until the end of every school day at **2:25** p.m. Every minute of instruction, from the start to the end of each school day, is important.
- Contact the teacher with academic concerns or recognized growth that you see.
- Provide your child with comments of encouragement regularly.
- Ensure that your child is dressed appropriately.
- Help in your child's classroom when you are able.
- Attend field trips when your schedule allows it.
- Be a part of the School Engagement Council and/or parent organization.

Handling of Discipline

In accordance with Administrative Policy 8.28 Student Discipline, administration must provide documentation of suspension prior to suspension beginning, and all efforts to contact the family must take place. If your child has been suspended and you have not received documentation, please contact administration at your child's school.

If you have any concerns with how discipline is handled with your child after a behavior incident occurs, please contact administration at your child's school. If you are not satisfied with the school-based resolution, please contact www.mpsmke.com/parentconcerns.

Complaints/Disagreements with Schools

How to resolve regular education complaints/disagreements with schools: MPS wants to help parents and families find solutions when there is a problem or disagreement about their child's education. The process is called *dispute resolution*. By working in partnership with your child's school, parents and school staff can quickly find solutions. All MPS staff members working on complaints are required to keep information confidential.

STEP 1	
<i>Where should I start my complaint?</i>	Contact the school principal or leader. You may make a verbal or written complaint. An attempt will be made to address the complaint within five business days. If the school leader cannot address the complaint within five days, the school leader should inform the parent and resolve the issue expeditiously.
STEP 2	
<i>What if I am not satisfied with the school-based resolution?</i>	You can file a complaint online at www.mpsmke.com/parentconcerns . Once filed, the complaint will be directed to a designated MPS employee who will investigate and follow up with the problem.
STEP 3	
<i>What if I am not satisfied with the resolution of my complaint by the school or other personnel?</i>	You can contact the Office of Board Governance with a written complaint at governance@milwaukee.k12.wi.us or at (414) 475-8284.

If a complaint has already had an attempted resolution at Steps 1 and 2 of this process and now the complaint is with district policies, or a family member believes that policy has not been followed in the resolution, then the Office of Board Governance will route the complaint to applicable chief administrators to coordinate a response.

SECTION 3: CURRICULUM AND INSTRUCTION

Wisconsin Department of Public Instruction (DPI) Report Card for the School

When report card becomes available please follow the link below:

[Wisconsin School Report Cards](#)

School Improvement Plan

A copy of the school's improvement plan can be requested from the school principal at any time.

Top Grade Completion

Eighth Grade Promotion Requirements

Students who are promoted from eighth grade to ninth grade will be required to meet at least one of three criteria for each of the six content areas:

Criterion #1 –Academic performance is defined as proficiency levels in English/language arts, reading, mathematics, science and social studies that are measured and defined by classroom assessments based on district-adopted standards.

Criterion #2 –Test results are a proficiency level of basic or above, which is measured and defined by the state tests in English/language arts, reading, mathematics, science and social studies.

Criterion #3 –Recommendations of teachers shall be determined by a school-based team that includes the classroom teacher(s) and uses district guidelines and based solely on academic performance.

The criteria must be met in the following manner in each of the six content areas:

- (a) Criterion #1 will be considered first.
- (b) When a student meets criterion #1, criterion #2 and criterion #3 are not considered.
- (c) When a student does not meet criterion #1, then either criterion #2 or criterion #3 must be met.

Standards-Based Report Cards/Progress Reports

To ensure that parents/guardians are kept informed of their children's progress in school, elementary and K–grade 8 parents at **Grant School** will receive three standards-based report cards and three interim progress reports. Students do not receive a letter grade for each subject but will be provided with marks that indicate levels of proficiency. Traditional middle and high school report cards will be distributed to parents/guardians at the snapshot date and end of each semester based on each school's course schedule. High school report cards will include traditional letter grades and GPA.

Campus Parent/Campus Student apps are available for any smart device or personal computer, allowing full access to attendance, grades, schedules, report cards, transcripts, etc. Please contact the school's parent coordinator for assistance.

MPS continues to implement new, more rigorous standards for what every child should know and be able to do in each subject area and grade level.

The standards-based report card

- provides accurate and meaningful information about a student's strengths, challenges, and performance;
- clarifies and reinforces consistent high expectations for students and schools;
- helps teachers, students, and families focus on standards throughout the year;
- provides specific feedback toward the standards;
- allows students, families, and teachers to work together to set meaningful goals for improvement;

- provides information about a student’s work habits, behaviors, and efforts.

Achieving these college- and career-ready standards requires continuous monitoring of progress and additional support targeted to those who need it.

School Homework Policy

Homework is an important part of the learning process that should be viewed as an opportunity for students to practice new skills and reinforce classroom lessons. Most homework is considered practice that will not be graded. Instead, students will receive feedback that allows them to improve their skills before being graded. Some extended homework or projects may receive a grade or proficiency-level feedback.

Students at Grant School are expected to complete assignments provided by their classroom teachers. Students should also engage in reading each night as determined by their grade level teachers.

Textbooks/Instructional Materials and Equipment

All students will be provided with the necessary textbooks/instructional materials by the school textbook coordinator. All issued textbooks and instructional materials must be returned undamaged at the end of the school year or at the time of withdrawal. Chromebooks may be provided to students to use during the school day and/or to take home to support instruction. Chromebooks will be assigned in the same way that textbooks are to an individual student, and it is the responsibility of each individual student to care for and appropriately use the Chromebook during the school year. As with textbooks, Chromebooks should be returned undamaged to the school at the end of the school year.

Assessment

The MPS Strategic Assessment Systems measure progress toward college and career readiness through formative, interim, and summative measures. We believe in ethical use of assessments and data, decisions based on facts, collaboration, and connectivity between curriculum, assessment, instruction, and continuous improvement. We are committed to providing accurate, timely, and meaningful data that is easily accessible and user-friendly for educators, parents, and the community. [More information about the assessments given at each grade level is available for families on the Family Academic Resources page.](#)

SECTION 4: MAINTAINING A SAFE SCHOOL ENVIRONMENT

Our school is committed to providing a safe and effective learning environment. The safety of all students, teachers, and staff at our school is of utmost importance. It is the expectation that all district and school rules and policies will be followed.

The MPS *Parent/Student Handbook on Rights, Responsibilities, and Discipline* is sent home with each MPS student at the start of each school year. [The handbook is also available on the Handbooks and Discipline page.](#) The handbook provides families with detailed information regarding the MPS discipline policy.

School Discipline Rules/Positive Behavioral Interventions and Supports (PBIS)

All students have the right to feel safe. All students also have the obligation to respect each other and all adults inside and outside the school building. All students are expected to be at their best behavior to create a safe learning environment conducive to learning. Please contact your classroom teacher to learn about classroom-specific expectations, rules, and procedures.

U.S. Grant Elementary staff believes everyone has the right and responsibility to achieve his or her educational best. To make this happen, we are committed to providing a safe and positive learning environment for all students.

A positive, proactive approach to discipline is the most effective way to do this. Our focus is on the promotion of appropriate behavior and the prevention of disciplinary problems before they occur. A concerted effort to accentuate the positive and eliminate the negative will be employed school-wide by all Grant staff.

Our goal at U.S. Grant is to provide for the academic success, dignity, and self-esteem of each child through a standard aligned educational program. We expect students to display respect and have a positive attitude toward all adults and children at U.S. Grant. Parents can help to make their children successful by impressing upon them the idea that their purpose for attending U.S. Grant is to learn. With this, there will be school-wide guidelines that will be enforced in all areas of the school; classrooms, hallways, cafeteria, playground, restrooms, and bussing. It is our hope that these guidelines will ensure a safe and welcoming atmosphere to our learning environment.

We follow a Positive Behavior Intervention System (PBIS) that focuses on positive behaviors throughout the school building. Grant Star-Cards are issued to students who are recognized for acting in a positive manner. The Star-Cards are exchanged for drawings, rewards or school programs. Our PBIS school wide guidelines are

- Be Respectful
- Be Responsible
- Be Safe

It is the staffs' intention to work close with all parents. As a community, it is imperative that parents understand the school's expectations for all students and the support that parents are to give the school. When situations occur, the school will make every attempt to communicate with the parents and avoid misunderstandings. It is important that our school be a safe and peaceful place for all. Children and adults may not behave in ways that interfere with the school's educational environment. Students, parents, visitors, and staff are expected to respect each other and everyone else.

Lunch Behavior Expectations

It is important that students be respectful and use good manners during lunch. Classes are assigned designated areas to sit as a group. During lunch, rewards can be given to classes that exhibit appropriate manners and respectful behavior. While in the cafeteria the following rules must be followed:

- Eat your own food.
- No soda, large bags of chips, snacks, etc. are allowed. We discourage bags of snacks and only single serving size bags will be allowed or else items will be removed from the student.
- Eating Area – keep it clean.
- Good manners, quiet voices.
- Listen to the cafeteria monitors.
- Everyone raises their hand for help.

Playground Behavior Expectations and Procedures (K–Grade 8)

The administrators, teachers, para-professionals, educational assistant and the safety assistant of U.S. Grant School are responsible for the safety of each pupil on our school grounds. Safety is a part of our instructional program and is stressed in the classroom as well as on the playground. Adjustments in the rules may be made as needed throughout the year. When students are on the playground during recess the behavior expectations they should follow include:

1. Students are to leave the cafeteria and exit out the west doors to the playground.
2. Students assigned detention must report directly to the detention room.
3. Students remain on playground during entire recess time.
4. Play is allowed only on designated playground areas and tot lot.
5. Basketballs, soccer balls, footballs, jump ropes and kick balls will be available.
6. Please respect inside classes by limiting excessive outside noise. (i.e. screaming, kicking or throwing objects against windows).
7. Students need to conduct themselves in a sportsman-like manner when playing games.
8. Roughhousing or horseplay (i.e. tackle football, wrestling, etc.) is NOT allowed.

School Bus Behavior Expectations and Procedures

The following information will give you a better understanding of what you as parents/guardians can do to help your child enjoy a safe school bus ride to and from school.

Since the time before and after school is as crucial to your child's health and safety as the time during school, a safe school bus ride is a key element of your child's education. A safe school bus ride for your child is our main priority. However, we need your help. Parents, please review with your child the following school bus rules and safety guidelines:

- Remain seated at all times.
- Follow any directions given by the school bus driver.
- Respect your neighbor (no fighting, pushing, or shoving).
- Never throw objects in the school bus or out of the bus windows.
- Keep head, hands, and arms inside the school bus at all times.
- Profanity is not allowed.
- No yelling or shouting (loud noises distract the driver).
- Respect your neighbor's property when waiting for the school bus.

School Bus Disciplinary Procedures

Students who disobey school bus rules will be subject to the same disciplinary actions as at school. If the student violates the school bus rules, the driver will file a written report with your child's school. Parents will be notified when riders break the rules. A rider may have school bus riding privileges suspended by school officials when the unacceptable behavior jeopardizes other passengers and the safe operation of the school bus.

School Bus Stops

Parents/guardians should instruct their child not to cross the street diagonally or behind the school bus. Parents picking up and/or dropping off students at the school bus stop should park safely away from the stop but on the same side of the street as the school bus stop to avoid the possibility of a student being hit by a vehicle while crossing the street. Parents should remind the child to stay out of the DANGER ZONE (*the area in front of the bus, the area behind the bus, and the area around the side of the bus where the driver is unable to see the child*).

As the child nears their corner or drop-off site, the child should begin to gather belongings and wait for the school bus to come to a complete stop.

After leaving the school bus, the child is to remain on the sidewalk until the bus pulls away. This allows the child to have an unobstructed view of any oncoming traffic. The child should then proceed directly to their residence.

School Bus Accidents

School bus transportation is the safest form of passenger transportation. Bus drivers are specially trained and licensed as school bus drivers. School buses are regularly inspected to ensure that each bus meets all safety standards. If your child is involved in an accident, your school will contact you within 24 hours of the accident. If your child complains of an injury, seek medical attention immediately.

Absence of a Responsible Person

K3, K4, K5, and certain students with special needs must be received by a responsible person when they leave the school bus at the end of the day. If there is not a responsible person to receive the child, the bus company will attempt to contact the parent or guardian. If unsuccessful, the company will transport the child to the MPS Child Care Center at the MPS Central Services building at 5225 West Vliet Street. The Transportation Child Care phone number is (414) 475-8462. The parent will be required to pick up the child from that location. If a parent receives three "Absence of Responsible Person" notices in a year, bus service for that child may be cancelled.

Emergency Contact Information

School bus companies may access the emergency contact information furnished to your child's school. This information is provided to them to help ensure the safe and timely return of children who may have become lost or confused. The school bus companies are aware that any information they obtain is to be used only for that purpose and is to be treated in a highly confidential manner. Please be sure that this information is accurate and up to date. Notify your child's school of any changes.

Behavior Problems on School Bus

If you feel that the behavior of other riders is jeopardizing your child's safety, you should contact your child's school.

Inappropriate Driver Behavior

If you suspect that your child's school bus driver is engaging in inappropriate behavior, you should first contact your child's school bus company. If the problem continues, contact your child's school. If you notice a school bus speeding or traveling in an unsafe manner, or the driver is talking on a cell phone, call the Department of Pupil Transportation at (414) 475-8922. Please provide the name of the bus company, the bus number, and the time and location of the bus.

Driver/Parent/Student Conflict Prevention Tips

Cooperation between parents and the school bus driver will ensure a safe bus ride for all riders. Please follow these simple guidelines:

- Be at your child's stop on a regular basis and get to know the bus driver.
- Speak to the driver from the curb or sidewalk.
- Wait for all students to board before speaking to the driver.

- Do not board your child's bus unless authorized.
- Do not request route changes with the driver.
- Do not threaten the driver or other riders at the bus stop or on the bus.

MCTS Bus Card Distribution Procedures

Schools are responsible for the distribution of bus cards and/or for assistance in troubleshooting issues related to MCTS card usage. Most schools use yellow school buses as the student's primary means to and from school. Schools do, however, use MCTS bus cards for as-needed situations that require emergency rides home or for transportation after school events. Only students eligible for transportation services according to school board policy are to be issued transportation bus cards.

SECTION 5: EXPECTATIONS

Our school is committed to providing a safe and effective learning environment. All students in the school must follow the Code of Conduct/Classroom Conduct and meet the following expectations.

Student Dress Code

The district or school uniform should be worn with the exception of where a guardian or school has opted out of the district uniform policy. Each individual school will address inappropriate attire if it disrupts the teaching and learning of others.

Promoting a positive learning environment that is safe and free from distractions is an important part of supporting the achievement of all students. It is the parents' responsibility to ensure that students will attend school clothed and groomed in an appropriate manner. Any article of clothing or manner of hairstyle or make-up, which is determined by the staff to interfere with the educational process, is prohibited, unless these items are a part of a planned school activity.

Therefore, students may not wear:

- Short dresses, skirts, shorts; lengths should reach to a student's fingertips or longer when hands are held straight at the side.
- Clothing where undergarments (including bra straps) can be showing when sitting or standing.
- Muscle shirts, small tops/blouses; halter or tube tops, bare-midriff, bare-back tops, half-tops, bare-chest, see-through blouses, including midriff and cleavage, should be fully covered.
- Pants below the waist line the torso. Raised pants legs; both pants legs shall be worn down.
- No hoods up, No hats, caps, scarves, bandanas, plastic bags or do-rags, purses are to be worn in the building.
- Slippers and exposed wheelie shoes are not permitted.
- Athletic shoes are required on P.E. days.
- Jewelry that could cause injury or disruption is also prohibited. Insignia, jewelry, or clothing that could identify an individual as a gang member.
- No pajamas (bottom or top) shall be worn.
- Wearing coats or jackets inside the building except when entering or exiting the building.
- Wearing sun glasses, combs, hanging belts, straps or chains.
- Clothing that has offensive words, phrases, or pictures.

If a student arrives to school dressed inappropriately, the parents will be called to bring in a change of clothing; or s/he will be sent home to change into more appropriate attire. The student will have the option to change into clothing provided by the school with the understanding that the clothing will be washed and returned.

Parents are asked to insist upon standards, which will enhance the atmosphere for education. While it is recognized that the choice of attire and grooming are matters of expression and are subject to fashion and current fads; U.S. Grant staff expects good grooming to be stressed at all times. It does make a difference to the individual student and to the total school setting. The school is not responsible for loss, theft, or damage to student's property and/or clothing.

Inappropriate Personal Property

Possession of personal property prohibited by school rules and otherwise disruptive to the teaching and learning of others—such as food, beverages, laser pointers, electronic and communication devices, all toys, games, cards, large amounts of money, expensive jewelry, and jackets—should not be brought to school. The school is not responsible for any lost or stolen items.

Equipment from Home

All equipment needed for recess and physical education is furnished by the school district. Balls, jump

ropes, or other play equipment should not be brought to school and are not the responsibility of the school.

Cell Phones/Communication Devices

While on premises controlled by Milwaukee Public Schools, students are not allowed to activate, use, or display electronic communication devices, such as cell phones and pagers, for a reason other than an approved educational purpose. Violation of this rule will result in discipline according to district policy.

Individual schools may implement a cell phone collection process at the beginning of each school day to ensure that students do not use devices. This process is implemented to protect the learning environment. Schools that collect devices will secure the devices during the school day and return the devices in an orderly fashion at the end of each school day. If devices are activated, used, or displayed in violation of this policy, they will be confiscated. If a student activates, uses, or displays a communication device to endanger the physical safety or mental well-being of others—including capturing, distributing, displaying, sharing, and posting inappropriate images that disrupt the learning environment—the student will be recommended for expulsion.

If communication devices are brought to school, the school and school district will not be financially responsible for lost or stolen items.

Telephone Calls for Students

It is the goal of our school to offer all students an environment of uninterrupted learning so that they can achieve academically. To protect learning, the school requests that if a parent/guardian needs to communicate with their child during the school day, the parent/guardian leaves a message at the school office, and the school office will convey the message to the student. If there is a home emergency, please ask to speak to an administrator.

School Communication with Families/Family Newsletter

Our school believes that it is important to keep parents informed of school news, services, activities, and events. The school will send regular correspondence to families. Families should also subscribe to the [quarterly district eNewsletter for families](#).

When parents/guardians wish to contact their child's teacher, please call the main office at **414-902-8000** to leave a message with the school secretary. The secretary will notify the teacher who will return the call.

Parent/Guardian Concerns and Visiting Your Child's Classroom

Visitors are welcome in all MPS schools. *Because the safety of all children is important to us, MPS requires that all visitors abide by these rules:*

- Use the designated main entrance.
- Report to the office/security desk.
- Show some form of identification.
- Sign in on the MPS Visitor Record.
- Wear/display the MPS Visitor Pass while in the school at all times.
- Be escorted to the requested location.
- Return the MPS Visitor Pass to the office/security desk and sign out.

Lack of cooperation may constitute trespassing.

Per the Milwaukee Public Schools District, anyone (who is not from this building) entering Grant School must sign in and out in the Visitor's Log located on the front desk at the main entrance. Staff will request photo ID for parent/designee to sign out your child at the Main Office. For the safety of all students and staff members, students will not be released from the class nor from the line until parent/visitor has arrived. If there is an emergency, please go to the Main Office and sign your child out.

Please remember that we are following school procedures. At that time, we will call your child to the office to meet you.

You will be given a Visitor's Badge while you are in the building and must wear the badge. Before you leave, please sign out and return the badge to the staff member at the desk. Anyone without an ID will be escorted to the office by school staff.

Our school believes in assisting parents/guardians in resolving any concern that they may have. A parent may come to the school office to express either verbal or written concerns.

SECTION 6: SCHOOL POLICIES AND PROCEDURES

Census Verification Report

The census verification report has replaced the emergency contact card. The census verification report is used to verify that the current guardian, household, and non-household contact information is correct. It is also used to identify any person listed in the household or non-household who should not be able to pick up a student. The census verification report also lists current health conditions that have been entered into the student record. The parent/guardian either verifies that the household, demographic, and health information is accurate or makes the appropriate changes and returns the census verification form to the school. It is important to complete and return the census verification form at the beginning of the school year. When there is a change of address, phone number, or guardian at any time during the school year, these changes should also be communicated to the school in a timely manner.

Breakfast and Lunch Procedures

All students can receive breakfast and lunch at no charge each day of the school year. However, if your student chooses not to participate in the meal program, your student may bring a breakfast or lunch from home. Students are encouraged to bring nutritious foods such as fruits, vegetables, whole grains, etc.

Parents/guardians who want their student to be able to purchase additional milk or à la carte menu items to supplement the school meal or the meal from home may choose to set up an account at www.MyPaymentsPlus.com. The student may also give their money to our cafeteria manager.

All schools have a closed campus for mealtimes. Students are not allowed to leave the building during their breakfast or lunch hour. Meal delivery services (DoorDash, Uber Eats, etc.) are **not** allowed for students during the school day. This includes meals ordered by parents/families for delivery to the school.

Breakfast Procedures

All students are eligible to receive a breakfast at no charge. K4, K5 and 1st grades receive breakfast in the cafeteria. Grades 2nd through 8th receive breakfast in their classrooms.

Breakfast is offered to all Grant students from 7:25am to 8:00 am in either the classroom or in the cafeteria. Students need to arrive at school in a timely manner so they can participate in the breakfast program. Good manners are expected in the classroom and cafeteria at all times. Behavior expectations will be collaboratively developed as a part of our implementation of the PBIS program. Basic cafeteria behavior expectations for students in the cafeteria include the following:

- Students sit in seat appropriately until dismissed. (Students should sit in teacher designated tables and/or order. When students are not following the cafeteria expectations teachers may separate disruptive students.)
- Students eat and talk quietly.
- Students raise your hand for help or permission to leave your seat.
- Students keep your hands and feet to yourself. Touch only your food.
- Students clean table area and floor around your seat before leaving.
- Students wait until a staff member dismisses you to leave cafeteria.

Lunch Procedures

All students are eligible to receive a lunch at no charge.

Parents/guardians who want their student to be able to purchase a second meal, additional menu items and/or milk ala carte may choose to set up an account at www.MyPaymentsPlus.com.

The student may also give their money to cafeteria manager at phone number **902-8019**. Students may bring a cold lunch. If they choose not to participate in the lunch provided by the school, we encourage students to bring a nutritious (fruits, vegetables, whole grains) bag lunch. Students are not allowed to leave the building during their lunch hour.

It is important that students be respectful and use good manners during lunch. Students should exhibit appropriate manners and respectful behavior. While in the cafeteria the following rules must be followed:

- Enter your own Personal Identification Number
- Eat your own food.
- Table Area – keep it clean.
- Good manners, quiet voices.
- Listen to the cafeteria monitors.
- Stay in your seat until dismissed.
- Pick up all your items and properly dispose.

Field Trips

Field trips are an extension of units of study being taught by the teacher and become an essential part of the total learning experience for students. Field trips assist in the teaching and learning process and have learning objectives for these experiences. They are an important part of the student's education. Our school encourages all students to participate. Parents/guardians must sign a permission form for each field trip and return it to the classroom teacher. The signed form will be filed at the school.

Fundraisers

Fundraisers are conducted by our school and parent organization to raise money for the benefit of our students and school. Student participation is voluntary with parental permission. Students participating in sponsored fundraising activities are not allowed to be involved in door-to-door sales. Fundraising activities will not impose on instructional time during the regular school day.

School Supplies (Preschool–Grade 8)

All children need to be prepared with their school supplies on the first day of school. Each grade level has a special supplies list. Our school will distribute the school supplies list at the start of the school year. [The list is also posted on the Supply Lists page.](#) Please make sure to put your child's name on their supplies. Head Start students do not need supplies.

Emergency Drills

Our school will hold emergency drills on a regular basis. Fire drills and emergency lockdown drills are held once a month. Tornado drills are held once a year in April. School bus evacuation drills are held twice a year.

SECTION 7: EXTRACURRICULAR ACTIVITIES

Extracurricular Activities Offered

U.S. Grant offers: Soccer, Volleyball, Basketball, and Track. Updates will occur

SECTION 8: NONDISCRIMINATION POLICY

It is the policy of the Milwaukee Public Schools, as required by section 118.13, Wisconsin Statutes, that no person will be denied admission to any public school or be denied the benefits of or be discriminated against in any curricular, extracurricular, pupil services, recreational, or other program or activity because of the person's sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability.

This policy also prohibits discrimination under related federal statutes, including Title VI of the Civil Rights Act of 1964 (race, color, and national origin), Title IX of the Education Amendments of 1972 (sex), and Section 504 of the Rehabilitation Act of 1973 (disability), and the Americans with Disabilities Act of 1990 (disability).

The following individuals have been designated to handle inquiries regarding the non-discrimination policies:

For section 118.13, Wisconsin Statutes, federal Title IX: Matthew Boswell, Senior Director, Department of Student Services, Room 133, Milwaukee Public Schools, 5225 W. Vliet St., P.O. Box 2181, Milwaukee, Wisconsin, 53201-2181 (414) 475-8027.

For section 504 of the Rehabilitation Act of 1973 (Section 504), federal Title II: Jean Gatz, Section 504/ADA Coordinator for Students, Department of Specialized Services, 6620 W. Capitol Dr., Milwaukee, WI, 53216, (414) 438-3677.

SECTION 9: APPENDIX

Acknowledgment for the Family–School Compact and acknowledgment for the *Family–School Manual*

ACKNOWLEDGMENT FORM

Family–School Compact

In this compact, families and school staff agree how to work together. Every Title I school must develop a Family–School Compact. The purpose of this agreement is to help parents and teachers come to a consensus on the responsibilities that impact student achievement. The underlying assumption is that a student’s academic success will improve when the home and school work together.

It is important that parents/guardians review and discuss the Family–School Compact with their child/children. We request that the parents/guardians and students sign below and return this form to the classroom teacher.



We have reviewed and discussed the Family–School Compact with our child.

Student Name _____ Room # _____

Parent Signature _____ Date _____

Student Signature _____ Date _____



Family–School Manual

It is important that parents/guardians review and discuss this *Family–School Manual* with their child/children. We request that the parents/guardians and students sign below and return this form to the classroom teacher.



We have reviewed and discussed this *Family–School Manual* and agree to follow all rules and expectations set by the school.

Student Name _____ Room # _____

Parent Signature _____ Date _____

Student Signature _____ Date _____